

Agenda



Cabinet

Date: Wednesday, 13 November 2019

Time: 4.00 pm

Venue: Committee Room 1 - Civic Centre

To: Councillors D Wilcox (Chair), P Cockeram, G Giles, D Harvey, R Jeavons, D Mayer, J Mudd and R Truman

Item		Wards Affected
1	<u>Apologies for Absence</u>	
2	<u>Declarations of Interest</u>	
3	<u>Minutes of the Last Meeting</u> (Pages 3 - 10)	
4	<u>Revenue Budget Monitor - September 2019</u> (Pages 11 - 30)	All Wards
5	<u>Capital Programme Monitoring and Additions - September 2019</u> (Pages 31 - 54)	All Wards
6	<u>Cabinet Work Programme</u> (Pages 55 - 62)	All Wards
7	<u>One Newport Public Services Board (PSB) - Summary of Business</u> (Pages 63 - 64)	All Wards

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Date of Issue: Wednesday, 6 November 2019

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Minutes

Cabinet

Date: 16 October 2019

Time: 4.00 pm

Present: Cllrs Debbie Wilcox (Chair); P Cockeram, D Harvey, R Jeavons; J Mudd, D Mayer, G Giles, R Truman

In attendance: Ms S Davies; Mr J Harris; Mr G Price; Mr M Rushworth, Mr Gareth Jones (Wales Audit Office)

Part 1

1 Introduction and Welcome

The Leader opened the meeting by welcoming Sheila Davies as the Council's Chief Executive. The Leader confirmed the appointment had been unanimously agreed by a cross-party appointment's panel.

2 Congratulations

The Cabinet Member for Education and Skills congratulated the Leader on being made a Baroness following her elevation to the House of Lords as a Life Peer, which was a well-deserved recognition of a lifetime of commitment to public service as a teacher and councillor. Cabinet colleagues unanimously expressed their personal support and congratulations for the open, transparent, honest approach and great leadership the Leader has given since being voted in as Leader of the Council.

The Leader thanked her Cabinet colleagues for their kind words and support afforded to her since becoming Leader.

3 Apologies for Absence

There were no apologies.

4 Declarations of Interest

There were no Declarations of Interest.

5 Minutes

The minutes of the meeting held on 18 September 2019 were confirmed as a true record.

6 Corporate Plan Annual Report

The Leader presented the second Corporate Annual Report (2018/19) on Newport City Council's Corporate Plan 2017/22, based on the Labour Group Manifesto.

The purpose of the report was to reflect back on 2018/19 achievements, identify what more can be done and to look at the Council's ambitions for the remainder of the Corporate Plan.

The Annual Report was presented in September to the Overview and Management Scrutiny Committee and their feedback and recommendations were included in the report to Cabinet. The Leader had been happy to attend the Scrutiny Committee to answer questions.

A Welsh version of the report will be released alongside the annual report.

The Leader explained to Cabinet the background to the report in that:

The Wellbeing of Future Generations Act requires public service bodies (including Newport City Council) to deliver an annual report that reflects on progress in delivering the four Wellbeing Objectives which are:

1. To improve skills, educational outcomes and employment opportunities;
2. To promote economic growth and regeneration whilst protecting the environment;
3. To enable people to be healthy, independent and resilient, and,
4. To build cohesive & sustainable communities.

The Annual Report focused on the progress of delivery against the four themes (Resilient Communities/Aspirational People/Thriving City/Modernised Council) which support the Wellbeing Objectives.

In 2018/19 the Council faced challenging financial pressures which were managed effectively and led to a £2.4m underspend at the end of the financial year.

The report noted the medium term budget is showing a funding gap of £30m and this Cabinet will have to be courageous, transparent and open to its residents and service users in the decisions that are made going forward.

In the reporting of the Council's national performance measures for 2018/19 against the other 21 councils in Wales, Newport Council reported above the national average for nine measures out of 18 measures which included important items such as:

- Reducing the number of young people not in education, employment or training;
- The number of new homes created as a result of bringing empty homes back into use.

Where Newport Council is underperforming against the Welsh average, the Council's Chief Executive, the Senior Leadership Team and Corporate Management Team will monitor the measures to ensure that improvements are made to the delivery of those services.

The Leader highlighted some of the achievements made in 2018/19:

- The introduction of the **Young Person's Promise** that has been developed by the young people of Newport for the young people of Newport. The Promise has set out six Promises for Newport Council to implement and incorporate into the decision making processes and activities of the Council. (A montage will be situated in Committee Room 1 to celebrate this). The Leader, at her own expense has asked for a copy of the montage to take with her to the House of Lords.
- The Council's commitment to provide opportunities for young people to work for Newport Council through its **Apprenticeship programme** which has once again seen them fulfil their potential and take up full time employment in the Council or go into further employment and training. This has also led to the development of a Graduate Programme which had its first intake of graduates at the start of September.
- The support and care to look after and safeguard children and young people in the care system remains a challenging but rewarding area. In 2018/19 the Council purchased and redeveloped **Rose Cottage** to bring young people back from out of county placements into Newport. This has been very successful

in providing one-to-one care and support and has seen one of the young people being returned back to their home. This has also led to further exploration of purchasing a second property in the city to provide similar care and to have the facility to maximise young people's potential and opportunity to succeed.

- The redevelopment of Oaklands House which provides respite care for young people and their families.
- Last year the Council received a positive **Estyn Inspection** for its Education Services and is using the feedback from Estyn to improve services.
- In 2018/19 A Level (53.7%) and GCSE (57%) results improved and demonstrate the hard work of pupils and staff in schools.
- In 2018/19 Cabinet supported the redevelopment of **Chartist Tower** into a hotel which will generate over 350 jobs and support the further redevelopment of the city centre and the new convention centre at the Celtic Manor. This has led to the same developer redeveloping the former post office sorting office building into new office space.
- The relocation of the **National Software Academy** to the Information Station for undergraduate and post graduate students.
- The commitment to reduce **waste** taken to landfill and to recycle more in Newport. The Leader took this opportunity to thank the people of Newport for embracing the use of the smaller bins and the contribution to more recycling which has had an immediate impact on the recycling figures for the first quarter of this year.
- The work undertaken to **introduce civil parking enforcement** which has already seen a step change to the parking in the city and positive results to the environment across the city.
- This year will see the launch of the **Ringland Neighbourhood Hub** which will bring a multi-agency approach for customers and improve a collaborative approach to providing services.

The Leader welcomed comments from Cabinet colleagues on the Annual Report 2018/19.

Cabinet colleagues thanked officers for the hard work which had resulted in these projects being brought to fruition and reiterated the achievements made within their portfolios as per the bullet points above.

The Chief Executive confirmed the information contained in the report flowed well, and the aims and objectives in the five year plan are embedded in service plans to form a comprehensive plan.

Cabinet was asked to endorse the Annual Report 2018/19 in order to enable the report to be published before the 31st October 2019 deadline.

Decision:

Cabinet agreed the report and for the information to be published by the deadline date.

7 Brexit Update Report

The Leader introduced the report, the purpose of which was to provide Cabinet with an update on the preparations being undertaken by Newport City Council.

In July 2019 Cabinet was provided with an update on the Council's preparations in the run up to the original deadline of March 2019 and the events thereafter.

The Leader confirmed that all Councils across Wales are having to make preparations for leaving the EU on 31st October 2019 within existing resources.

Using guidance from the WLGA, Newport Council has established a Task & Finish Group to ensure a common approach which uses the WLGA toolkit.

The Leader confirmed the Council has assessed the impacts and issues for Newport covering three broad areas:

1. Organisation (Council's Priorities/Governance/ Finance & Funding)
2. Supplies & Services (Supply Chain/Core Operations/ Legal, Data and Regulatory activities)
3. Your Place (Community Cohesion/Civil Contingencies)

In preparation, service areas are continuously monitoring and reporting updates to the Task & Finish Group which has recently been meeting every fortnight and that Group is prepared to increase the frequency of meetings in the run up to 31st October 2019 deadline, depending upon the overall UK position.

In comparison to the initial deadline of March 2019, additional factors such as the threat of winter weather events have now had to be taken into consideration in the event of a No Deal scenario.

Officers across the Council have highlighted the following areas as being impacted and have taken appropriate measures/assurances on:

- **Food and medical supplies**
- **Stability of social care providers and homes**
- **ICT costs/cyber security/data protection**
- **EU Settled Status Scheme** (*The Leader has lobbied Welsh and UK Governments to roll this out across the 22 Welsh Local Authorities*); *NCC's staff are being trained to take this forward*
- **Community Cohesion**
- **Businesses trading with the EU**

There are concerns that not all small to medium sized businesses are making the necessary preparations for a 'no deal' Brexit scenario. The Council's Economic Development team are raising awareness for businesses to make preparations and signposting them to the UK Government website and events in Wales and the South West.

The table in Appendix 1 of the report provides full details across the areas covered by the Task & Finish Group.

Civil Contingencies' arrangements commence in October 2019 with regular updates being provided through the Gwent Local Resilience Forum and Welsh Government. Officers from the Council will be providing support with this process.

Arrangements are being undertaken to increase information and communications to councillors, staff, residents, communities and businesses that could be affected by Brexit over the next couple of months.

The Leader welcomed comments from Cabinet colleagues in relation to the information contained in the report and sought their agreement for Cabinet to accept the contents of the report and to receive regular updates as the 31st October 2019 deadline approaches

Cabinet colleagues welcomed the report which provides assurance to the public that work is ongoing with regard to Brexit and is well within the Council's sights in order to limit any impact this might have. The Cabinet Member for Community and Resources confirmed an article will appear in the next edition of Newport Matters.

Cabinet are concerned that this work will have to continue for some time which will have staffing implications.

Cabinet was asked to:

- Consider the contents of the report;
- Note the Council's Brexit Preparations;
- And agree that Cabinet/Cabinet Members will receive updates from officers as part of their portfolio.

Decision:

Cabinet agreed the report.

8 WAO Report – Corporate Safeguarding

The Leader introduced the report and confirmed this is the Wales Audit Office follow-up review of corporate arrangements for the safeguarding of children.

The findings in the report show the significant progress that has already been achieved by the Council in addressing the previous national recommendations and local proposals for improving corporate arrangements for safeguarding children. There is a clear action plan in place to address the proposals for improvement that have been partially met and the Council is committed to continually developing the recommendations. There will be regular monitoring and reporting of the management actions to ensure that they are implemented by the Council.

The report asked Cabinet to consider the contents of the report and receive regular updates on the implementation of the management actions.

The Leader introduced the Cabinet Member for Social Services to speak to the report:

The Cabinet Member for Social Services confirmed the safeguarding of children that are in the care of the Authority, or that the Authority has contact with, is paramount to the delivery of services across all areas of the Council. Everyone has a duty whether it be as elected members, officers, parents and carers to ensure that children are protected and are able to fulfil their potential.

The Cabinet Member was pleased that the Wales Audit Office had received assurances on what has been delivered so far since the original reviews, which also reiterates the ongoing work that is needed to be undertaken to ensure existing processes are further improved, he reiterated the Leader's statement in ensuring the remaining actions stated in the report will be implemented.

The Leader welcomed Gareth Jones, Performance Audit Lead from the Wales Audit Office to speak to the report. He confirmed there is a very strong ethos to demonstrate that safeguarding is well embedded in Newport with recognition given to the importance of this activity and that management action has been taken/is ongoing in order to address the partly met recommendations.

The Leader thanked Gareth Jones and the WAO team for their partnership approach and work with the Council, as well as auditor for the Council the WAO also acts as a critical friend.

The Leader proposed that Cabinet noted the outcomes from the Wales Audit Office report and to receive regular updates on the implementation of the management actions.

Decision:

Cabinet agreed to note the outcomes of the WAO report and to receive regular updates on the implementation of the management actions as set out in the report.

9 WAO Certificate of Compliance 1

The Leader presented the report of the Wales Audit Office (WAO) Certificate of Compliance following an audit of the Council's 2019/20 improvement planning arrangements.

The Leader asked Cabinet to consider the contents of the report and to reaffirm the commitment to delivering the objectives set out in the Corporate Plan 2017/22.

The Leader asked Gareth Jones from the Wales Audit Office to provide Cabinet with an overview of the Certificate of Compliance and confirmed he would be willing to accept any questions and/or feedback from Cabinet.

Gareth Jones confirmed that at the Cabinet meeting in September, Cabinet agreed to consider and accept the conclusion contained in the Auditor General's Annual Improvement Report on the Council's continuous improvement activity and to confirm its commitment to deliver the Council's Wellbeing Objectives from the Corporate Plan in 2019/20. Following that decision the WAO, having reviewed the document, confirmed the Council is discharging its duties and offered the certificate of compliance. Subject to the review of the annual report the WAO will look to publish the 2nd certificate in due course.

The Leader thanked once again the WAO for their partnership approach and work with the Council.

The Leader proposed that Cabinet accept the conclusion contained in the Auditor General's Certificate of Compliance Report.

Decision:

Cabinet approved the report and accepted the conclusion contained in the Auditor General's Certificate of Compliance Report.

10 Annual Report on Compliments, Comments and Complaints Management 2019

The Leader introduced the report and confirmed that all Public Services in Wales are required to record and respond to feedback from residents in accordance with the guidance and legislation issued by the Public Services Ombudsman for Wales (Ombudsman).

The report confirmed there are additional statutory requirements that must be met for complaints about Social Care.

Feedback, including compliments, comments and complaints are recorded in the My Newport platform.

The report summarised the complaints received in 2018/2019 and made recommendations for actions to improve the service provided by the Council.

The Leader introduced the Cabinet Member for Community and Resources to speak to the report and he confirmed that the Ombudsman requires public bodies to listen to feedback from the public and use that feedback to shape services and drive continuous improvement. This includes having systems in place to record, analyse and report on the feedback received from residents.

The Ombudsman is currently consulting about increases to his investigatory powers under the Public Services Ombudsman (Wales) Act 2019, particularly in relation to accepting informal complaints and undertaking public interest investigations on his own initiative, without any complaint. The Cabinet report noted that the Council may need to review its own internal procedures in due course in the light of these changes to the Ombudsman's statutory powers.

In terms of compliments and comments, the Council receives many compliments from residents about the services provided and the number received this year was higher than in previous years. The majority of complaints received are for City Services, as the most visible service with the most interaction with residents.

Comments are a way of recording the feedback from customers who are unhappy with policies and decisions made by the Council. City Services received the most recorded comments about policies for the same reasons it receives the most complaints.

The number of complaints received by the Council account for 0.001% of the total customer contacts recorded by Customer Services last year.

There were fewer informal complaints recorded year on year, more of which resulted in a formal review or being referred to the Ombudsman.

City Services and Law and Regulation received the most complaints, reflecting the nature of their work and direct interface with residents.

The volume of complaints received for social care services is in line with the number received in the previous year.

A small number of complaints were considered independently at Stage 2 and referred to the Ombudsman. One complaint was partially upheld at Stage 2 and resulted in a Public Interest Report.

The number of complaints referred to the Ombudsman's office is below the national average for Local Authorities in Wales.

Ten of the complaints raised to the Ombudsman were about failing to respond or meet deadlines for responding to complaints. The Council has taken steps to provide adequate support to respond to complaints and in his annual letter the Ombudsman thanked the Council for taking a positive position in response to the feedback on these matters provided by his staff.

With regard to service development, the Council is committed to developing the service provided to meet the revised legislation and to meet the expectations of residents who wish to submit their feedback. Significant progress was made in 2019 towards delivering this, including consultation with the public and with officers, and the implementation of a new system making it easier for customers to submit their feedback, such as My Newport and the information contained on the website.

The report recommends that further action is taken to improve the service provided to residents based on the feedback they have provided during consultation. The Council will also review the existing policies and procedures to reflect the new legislation and guidance issued by the Ombudsman. This approach supports service improvement in the short and long term and the development of customer services across the Council.

The Leader moved the report for recommendation.

Decision:

Cabinet agreed the report and endorsed its recommendations for improvement.

11 Work Programme

The Leader presented the Cabinet Work Programme.

Decision:

Cabinet agreed the updated programme.

12 Date of Next Meeting

The next meeting will take place on Wednesday 13 November 2019, at 4.00 pm in Committee Room 1, at the Civic Centre, Newport.

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Report

Cabinet

Part 1

Date: 13 November 2019

Subject **September Revenue Budget Monitor**

Purpose The purpose of this report is to provide Cabinet with an update on the revenue forecast position and the issues affecting financial management during 2019/20.

Author Head of Finance (HoF)

Ward All

Summary The September 2019 position shows that the Council's overall net revenue budget is forecasting to be £723k overspent after utilising the entire revenue contingency budget.

The revenue budget forecast has worsened each month to date with new and increasing budget overspending forecasted. The July position reported to Cabinet showed a finely balanced position and this has now worsened to the position shown above. The main changes since then is in Adult social services and details of all new and emerging risks are set out within the report.

Service areas, excluding schools, are forecasting an overspend of £4,340k, and this is confined to a small number of budget/ activity areas, with the majority of areas spending close to / within their approved budgets.

There is continuing pressure on the budget from demand areas specifically within social care and the following three areas alone contribute £2,978k to the overall service area overspend shown above:

(i)	Adult community care	£1,428k overspend
(ii)	Children's out of area placements	£813k overspend
(iii)	Independent fostering agencies	£737k overspend

Service area overspending has been partly mitigated by underspending against non-service budgets in respect of council tax surplus and council tax reduction scheme (£2,042k). Although this mitigation reduces the total overspend down to £2,298k, this along with other small non-service savings outweigh the contingency budget of £1,473k resulting in a net overspend of £723k across the Council's overall revenue budget.

Given that (i) an overspend remains after the full use of the revenue contingency, leaving no mitigation for any further unavoidable risks and (ii) any overspend will be an un-planned draw from Council reserves and there are no unallocated reserves specifically earmarked for this, it is recommended that immediate and robust action should be taken to target a reduction in service area spend and balance the overall budget.

In addition, budgets set by schools for 2019/20 will see them overspending against their available funding by £3,191k. Whilst this has no impact on the overall councils net budget because schools have their own reserves to fund this overspend, it does mean that the

school reserves will come down, in overall terms, to a 'negative position' based on these forecasts.

This would mean a small number of individual schools, mainly secondary's, increase their existing deficit reserves. This projection includes additional in-year funding/ income of £1,030k, which will be received from in-year grants and other compensation, including the recently announced 2019/20 teacher's pay grant.

Secondary schools are already working on their budgets to bring forward savings and this work is on-going.

As the financial year progresses there will inevitably be greater certainty around the forecasts but the current position paints a challenging position at this point. The pattern of overspending and underspending is consistent with previous years, even after significant investments in these services though a key difference this current year is no one off income has been received, unlike previous years. The level of overspending in services and schools cannot be sustained at these levels.

As the Council continues work on future year budgets, the current position highlighted in respect of continuing pressure on demand led service budgets will need to be considered and appropriate action agreed.

Appendix 1	Overall budget dashboard – September 2019
Appendix 2	Revenue summary monitor – September 2019
Appendix 3	Schools funding and balances
Appendix 4	Planned movement in reserves

Proposal

Cabinet is asked to:

- Note the overall budget forecast position including use of all the general budget contingency in addition to significant underspending in non-service budgets to mitigate, in part, the forecast overspends within service areas;
- Agree that Corporate Directors and the Chief Executive work with Heads of Service to bring about targeted reductions in service area spending. These are forecasted to show progress and monitor delivery and agreed with individual Cabinet Members in their regular briefings;
- Note the level of undelivered savings within each directorate and the risks associated with this;
- Note the forecast movements in reserves;
- Note the projected balances of individual schools over the next year and that work is on-going in respect of reducing school overspending in the secondary sector.

Action by

Cabinet Members / Head of Finance/ Senior Leadership Team / Corporate Management Team to:

- Ensure that there is targeted reduction in spend across service areas and forecasts / financial dashboards updated;
- Manage undelivered savings as appropriate for 2019/20 and previous years;
- Promote and ensure robust forecasting throughout all service areas.

Timetable

On going

This report was prepared after consultation with:

Chief Executive
Strategic Directors
Heads of Service
Budget Holders
Accountancy Staff

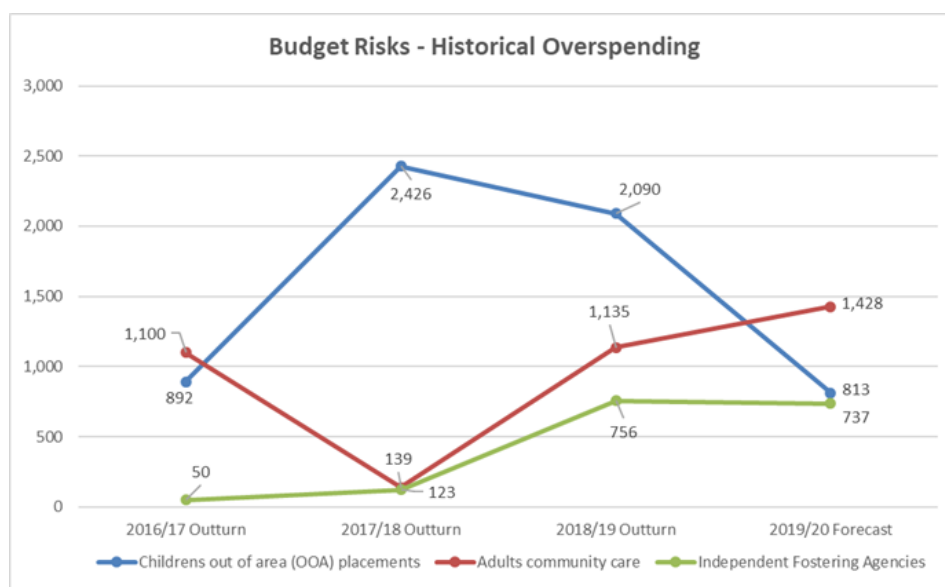
Signed

1 Background

- 1.1 Despite the difficult circumstances the Council has faced, the overall revenue budget has been managed well in the past reporting relatively small levels of under-spending. As a growing city, Newport continues to be under significant pressure from increasing demand for essential services and lower funding. The Council has had to deal with the pressures associated with this growth and therefore the additional costs of delivering services.
- 1.2 This report builds on the July update to Cabinet and since this time, forecast overspends have increased in Adults social services in respect of contract price increases. Whilst these services continue to experience demand pressures the vast majority of the Council's c160 budgeted 'service/ activities' are managing close to/ on budget.
- 1.3 Continuing challenges within service areas amount to £4,340k with almost 90% of the forecast overspend originating from Adults and Children Services. These overspends have been partially offset by underspending against non-service budgets resulting in a forecast overspend of £723k. This is after using the entire contingency budget of £1,473k and represents 0.3% of the net revenue budget.

2 Key areas contributing to position

- 2.1 The following section highlights the key areas that contribute to the overall Council position:
 - (i) Ongoing budget pressures on a small number of Council activities;
 - (ii) New, emerging issues that have arisen during 2019/20;
 - (iii) Delivery of agreed 2019/20 budget savings.
- (i) Ongoing budget pressures
- 2.2 It has been well documented, throughout this year and last, that there are three main areas that contribute to service area overspending:
 - Children's out of area placements
 - Independent fostering agencies
 - Adult community care
- 2.3 These are recurring issues and demand in most of these areas have been increasing over the last 2-3 years. These areas received significant investment in 2019/20 but demand continues to accelerate beyond the budget available. The chart below demonstrates that despite investment over the years the increasing demand for essential services continues to put pressure on budgets in these areas. Forecast demand in children's out of area residential placements and independent fostering has remained relatively consistent over the last couple of months whilst the costs of delivering community care continues to accelerate.



- 2.4 **Children's out of area placements** – Following the purchase of a new residential home the budget has now been split to reflect internal and external placements. After significant investment of £2,206k in the 2019/20 budget, this budget can support 19 out of area placements. In September, the number of out of area placements are at 23 and this is expected to reduce to 20 by the end of the year based on the known cohort of children and proposed plans for their care. Whilst work continues to reduce the number, and therefore costs, of out of area placements and bring them back 'in house', the current projected numbers will result in a forecast overspend of £813k.

It should be noted that the £2,206k investment was supported by £1,473k one off grant funding which was received in 2019/20. If this funding does not continue this will present a significant budget challenge from 2020/21 onwards.

- 2.5 **Children's independent fostering** – Investment of £719k in 2019/20 enables the budget to support 50 placements which is reasonable given the level of increasing demand that was experienced in 2018/19. In September, the number of independent fostering placements are at 69 and this is expected to increase to 73 placements (18% increase since July) resulting in a forecast overspend of £737k.
- 2.6 **Adults community care** - £654k has been invested into the adult's community care budget for 2019/20. The current position shows that there are currently over 1,700 service users within community care, which is a 3.7% greater than at this point last year, although 0.8% (13 users) is due to the recommissioned supported living service, previously provided in house.
- 2.7 Given the inherent nature of this budget risk, numbers in this area could change through the rest of the year as has been the case over the last 2-3 years and this therefore represents a significant risk, given that no further contingency is available within the overall revenue budget at this point.

(ii) New, emerging Issues

- 2.8 **Adults & Community Services** – Further increases in demand and contract overspending has led to significant increases in the services overspending forecast at c£600k. Discussions are on-going with social care managers and providers to reduce contract costs as soon as possible.
- 2.9 **Community Safety** – Forecast budget overspend of £97k. This is due to the loss of contract income within the CCTV service (£164k) which has been mitigated, in part, by a service restructure. There is a risk that loss on contracts may continue to present a challenge in terms of managing the overall budget going forward.

(iii) Delivery of agreed 2019/20 budget savings:

- 2.3 The position on delivery of savings is shown in appendix 1. The performance on forecast delivery of 2019/20 savings is projected to be good with 93% of the £6.6m savings to be delivered in full. In addition to the £478k shortfall this represents, there remains £91k of undelivered savings from 2018/19, which is to be addressed by the Education service.
- 2.4 Whilst these areas are considered as part of our future financial planning and budget process, they contribute £569k of overspending against the current year's budget and the current overall overspending of the Council's budget.

3 Schools

- 3.1 Appendix 3 highlights that all but five schools will have much reduced reserves as at 31st March 2020 due to current forecasted net overspending of £3,191k. It should be noted that schools budgeted in year overspending is £4,221k, however, forecasts include a further £1,030k of additional funding/ income (grant and other compensation), including the recently announced 'WG 2019/20 teacher's pay grant', therefore reducing the in-year overspend to £3,191k. A summary table is shown below:

	Reserves balance 31/03/19	In year Under/(overspend)	Reserves Balance 31/03/20
	£	£	£
Nursery	2,871	(57,986)	(55,115)
Primary	3,667,584	(1,989,370)	1,678,215
Secondary	(629,461)	(2,147,836)	(2,777,296)
Special	89,470	(25,643)	63,827
Total	3,130,464	(4,220,834)	(1,090,369)
Assumed grant and other compensation		1,029,575	1,029,575
Total	3,130,464	(3,191,259)	(60,794)

- 3.2 Officers are working closely with those schools to ensure that deficit recovery plans are in place and that action is taken to reduce spend. This work is on-going. The level of in year overspending was highlighted as a risk in 2018/19 and continues to be a significant area of concern. The forecasted overall school reserves position, being 'negative' would need to be resolved and the current spending levels in school is not sustainable and has the real potential to cause very significant and adverse impact on the Councils overall finances if it continues.
- 3.3 Whilst the Scheme of Financing for Schools sets out that the Authority will, under exceptional circumstances and with the prior written approval of the Chief Education Officer, make provision for schools to plan for a deficit budget, these licensed deficits are subject to a number of regulations set out within the scheme. The regulations which cause concern are set out below:
- (i) Deficit balances will only be approved to fund specific projects or short term cash flow difficulties at individual schools;
 - (ii) The level of licensed deficit authorised by the LA is set at a maximum of 5% of total budget;
 - (iii) The maximum proportion of collective balances held by the Authority to back the arrangement is 25%
- 3.4 According to the scheme, the maximum proportion of collective balances to back the scheme would be £782k however; the projected cumulative deficit balances for 19/20 are £3,262k of which the deficit balances for six out of the twelve schools exceed 5% of their total budget.

- 3.5 Based on the forecast overspending schools will have utilised the entire schools reserves (£3,130k) by the end of this financial year. The current level of overspending is not sustainable and there is no contingency budget available to mitigate this.

4 Use of reserves

- 4.1 Appendix 4 illustrates the planned movements in reserves throughout the year. Cabinet should note the opening balance as at 31st March 2019, forecasted planned transfers in/ (out) of reserves in 2019/20 and the forecast balance as at 31st March 2020. Current projections suggest that 15% of the Council reserves will be utilised by the end of the financial year, which is in line with planned and expected use. The general fund reserve is at the minimum level required (£6.5m) representing 2% of the overall net budget.
- 4.2 The above position on reserves is based on planned use of reserves. It does not include the impact of un-planned use resulting from funding any revenue budget overspending and 'making good' school reserves. As the general reserves is at the minimum level and other reserves are earmarked, any un-planned use will require the Cabinet to approve use of current earmarked reserves for these, which could impact on future finances of the Council.

Timetable

Ongoing

Risks

Risk	Impact of Risk if it occurs* (H/M/L)	Probability of risk occurring (H/M/L)	What is the Council doing or what has it done to avoid the risk or reduce its effect	Who is responsible for dealing with the risk?
Risk of overspending	H	M	Regular forecasting and strong financial management Revenue budget contingency	
Poor forecasting	M	M	Better forecasting in non-service areas where large variances occurred in 18/19 Review and refinement in service areas of risk based modelling CX/HoF setting out clear expectations	Asst. HoF SFBP's and budget managers CX / HoF

* Taking account of proposed mitigation measures

Links to Council Policies and Priorities

Strong financial management underpins services and medium term financial planning.

Options Available and considered

In terms of the overall forecast position and financial management, there are no options – the Council needs to operate within its overall budget. Given the current forecast suggests that a sizable overspend is anticipated even after utilising the general contingency budget action must be taken to ensure that the outturn is within budget. Schools must also take action to ensure that they manage within available funding as the current forecast overspend outweighs the reserves that the schools have available.

Preferred Option and Why

SLT to impose a targeted reduction in spend across service areas and continue careful review and management of key budgets and risks.

Comments of Chief Financial Officer

The forecasts here paint a challenging picture and the Cabinet should approve an immediate and robust review of budgets and spending plans to bring about a balanced position.

The pattern of service overspending is not sustainable in going forward and will cause real challenges to the Council's overall financial position and financial sustainability in due course, unless it is controlled.

The school's current level of overspending is very challenging with the real prospect of school reserves being completely utilised, even after significant in year additional funding from WG. This will also now impact on the overall Council finances and as above, the financial sustainability of the Council, in due course, unless action is taken.

Comments of Monitoring Officer

There are no legal issues arising from the Report.

Comments of Head of People and Business Change

There are no direct HR implications associated with this report. The report does not show any specific staffing issues, although clearly issues will arise if robust monitoring and management of budgets does not take place.

The Well-being of Future Generations Act requires public bodies to apply the five ways of working to any financial planning, which will address short-term priorities with the need to safeguard the ability to meet long-term needs. This report gives an update on the revenue forecast position and the issues affecting financial management during 2019/20 and notes that any future reductions in funding will need to reflect and be consistent with the five ways of working.

Comments of Cabinet Member

The level of overspending against service area budgets is concerning and we need all Cabinet Members with Heads of Service to bring forward actions to address.

Local issues

N/A

Scrutiny Committees

N/A

Equalities Impact Assessment and the Equalities Act 2010

N/A

Children and Families (Wales) Measure

N/A

Wellbeing of Future Generations (Wales) Act 2015

This update is against a backdrop of prolonged pressure on public services as a combination of reduced income, rising demands on services, increased expectations, compliance with new legislation and the increasing costs of running services, which has seen the delivery of significant budget savings over the last five years. Any future reductions in funding will need to reflect and be consistent with the five principles underpinning the Wellbeing of Future Generation (Wales) Act 2015.

Wellbeing of Future Generations (Wales) Act 2015 forms an integral part of the financial management of the Council and the MTFP process of which the outturn of the Council is essential part. Analysis and review of reserves are an important aspect on the future generations and the Head of Finance reviews and assesses the robustness and adequacy of these reserves as part of this report.

Consultation

N/A

Background Papers

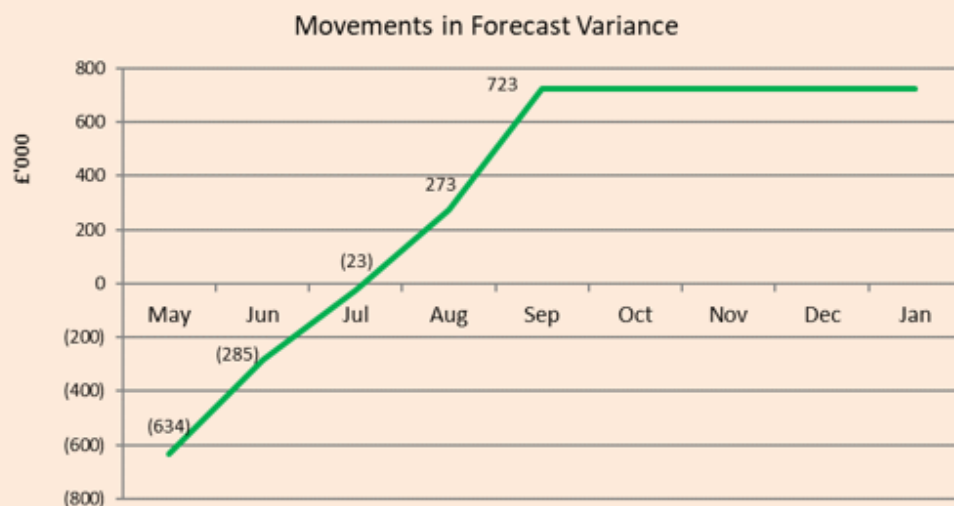
Dated:

Budget Monitoring Position – September 2019

Position by Directorate	Current Budget £'000	Forecast £'000	Variance £'000
People (exc Schools)	85,422	89,576	4,154
Place	33,716	34,088	372
Corporate	18,401	18,215	(186)
Service Area Budget	137,538	141,879	4,340
Schools	96,545	99,736	3,191
Service Area Budget (inc Schools)	234,083	241,615	7,531
Schools - transfer from reserve	0	(3,191)	(3,191)
Non Service	45,055	42,910	(2,145)
Total Budget (exclding contingency)	279,139	281,334	2,195
General Contingency	1,473	0	(1,473)
Total Budget (Including contingency)	280,611	281,334	723

Detailed explanations can be found within service area dashboards

Forecast History – High Risk Areas



Position Summary

- This months forecast shows that forecast overspend of £723k anticipated after utilising the entire contingency budget.
- Use of the contingency budget leaves no mitigation for any further unavoidable risks.
- Without the contingency the overspend would be £2.2m

Key areas contributing to position

- Forecast undelivered 19/20 savings of £478k
- Significant overspending in three key areas:

Children's out of area placements	£813k
Adults community care	£1,428k
Children's independent fostering	£737k

- Mitigated by non service area underspends:

Council tax surplus and Ctax reduction scheme	(£2,042)
Interest payable – refinanced at lower rate	(£250k)
General contingency	(£1,473k)

Risks

- Service areas are overspending at unsustainable levels
- No contingency budget available for any further unavoidable risks
- 91% of schools forecast to spend more than their funding in 19/20
- Prospect that this year schools reserves will be used in full. Current forecasts assume that additional income of £1,030k will be received at year end
- Action must be taken by service areas to ensure that a balanced budget is achieved.

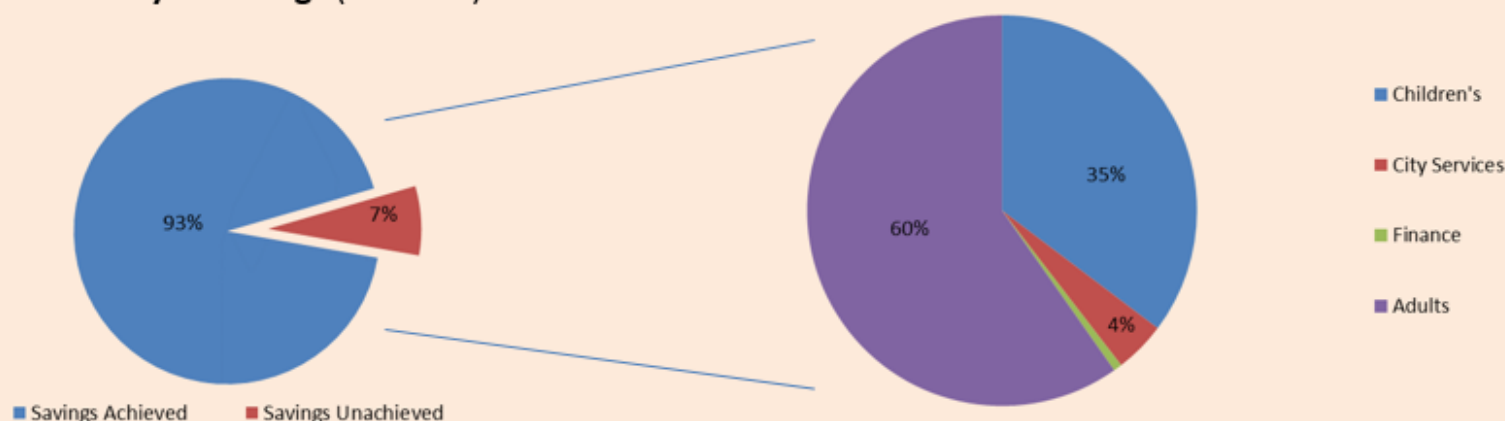
Budget Monitoring Position – September 2019

Staff Forecasts

Overall Staffing	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Budget (£'000)	59,615	59,615	59,491	59,418	59,462	58,929	58,929	58,929	58,929	58,929	58,929	58,929
Forecast (£'000)	59,615	60,767	58,734	58,454	58,504	57,545	57,545	57,545	57,545	57,545	57,545	57,545
Variance (£'000)	0	(488)	(758)	(963)	(958)	(1,384)	(1,384)	(1,384)	(1,384)	(1,384)	(1,384)	(1,384)

- Staff budgets account for a fifth of the Council's net budget

2019/20 Delivery of Savings (Forecast)



- The first chart shows that 93% of the total savings are forecast for full delivery in 2019/20
- The second chart illustrates the areas where savings are forecast not to be delivered (7% of overall target)
- 2019/20 balance of £478k undelivered savings remains significant in financial terms
- This is in addition to £91k undelivered savings dating back to 2018/19

Overall Summary	People	Place	Corporate	Non Service	Total
2019/20 MTRP Target (£) Total	1,775	1,107	352	3,319	6,553
Total Savings Realised by Year End 2019/20	1,320	1,087	349	3,319	6,075
Variation to MTRP Target	(455)	(20)	(3)	0	(478)
Variation % to MTRP Target	-26%	-2%	-1%	0%	-7%

Budget Monitoring Position – September 2019

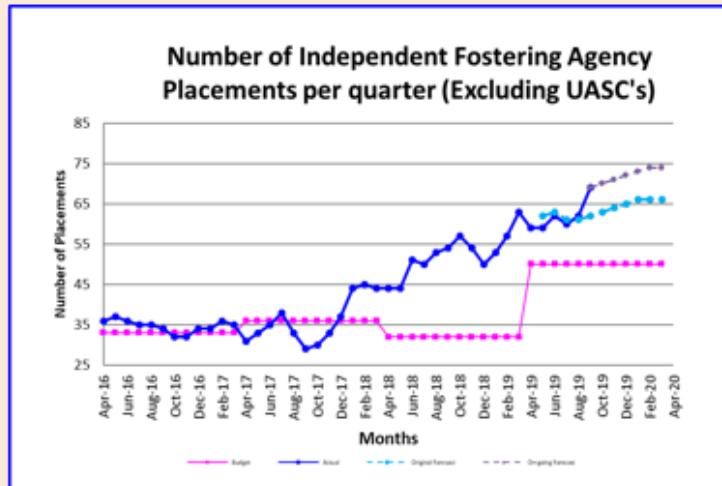
Risk Based Areas	Budget £'000	Forecast £'000	Variance £'000	Graph Reference
Children & Young People				
Independent Fostering Agencies	1,935	2,672	737	i
Out of Area Residential	2,668	3,481	813	ii
In House Fostering	2,921	3,132	211	
Looked after Children (LAC) Remand	0	(5)	(5)	
Legal fees	505	1,000	495	
Adult & Community Services				
Community Care - Residential	21,096	21,398	302	
Community Care - Supported Living	8,796	9,492	696	iii
Community Care - Non Residential	9,824	10,869	1,045	iv
Community Care Income - Residential & Non Residential	(7,513)	(8,096)	(583)	
Education				
SEN Out of County - Local Authority	2,343	1,185	(1,157)	v
SEN Out of County - Independents	2,261	3,024	763	v
SEN Local Provision Development	497	621	124	
SEN Equipment & Resources	29	156	127	
SEN Transport	1,510	1,830	320	
Special Home to School Transport	232	572	340	
Bridge Achievement Centre	1,258	1,181	(77)	
Regeneration, Investment & Housing				
Homelessness - B&B Costs	546	578	32	
Commercial & Industrial Properties Income	(1,330)	(1,335)	(5)	
City Services				
Commercial/ Asbestos Income	1,185	1,135	(50)	
Home to School Transport - Primary	951	928	(23)	
Home to School Transport - Secondary	1,064	1,189	125	
Home to School Transport - College	113	140	27	
Law & Regulation				
Licensing - Hackney carriages/ private hire	(288)	(447)	(159)	
Total Net Budget	50,602	54,701	4,099	

- Currently, in 2019/20, there are over 20 budget areas identified at the start of the year by HoS as those areas that have the potential to be high risk or highly volatile. This list is reviewed on an on-going basis
- Although some of these areas are currently forecasting an underspend against budget, they continue to be monitored
- There are six budget 'hotspot' areas within the risk based monitoring which demonstrate the significant financial impact and risk that only a small number of areas pose to the financial position of the Authority (graph ref i – v)
- These areas alone contribute £2.9m to the service area overspends
- These overspending areas are consistent with last years position despite significant investment in 2019/20 therefore it is critical that managers make a concerted effort to manage demand and to reduce spend wherever possible

Budget Monitoring Position – September 2019

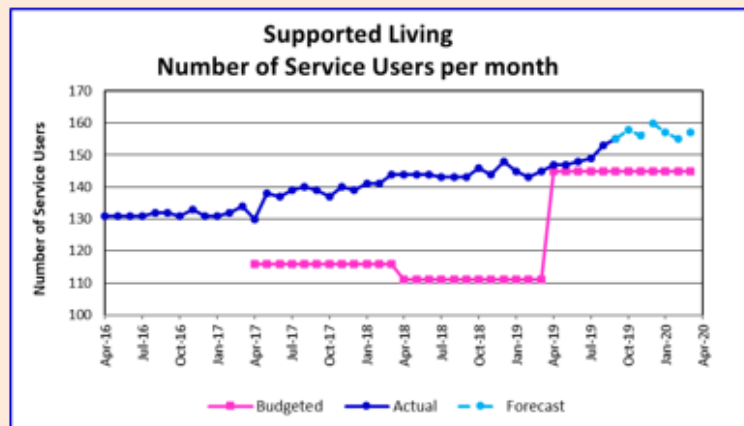
Risk Based Monitoring graphs

(i) Independent Fostering Agencies

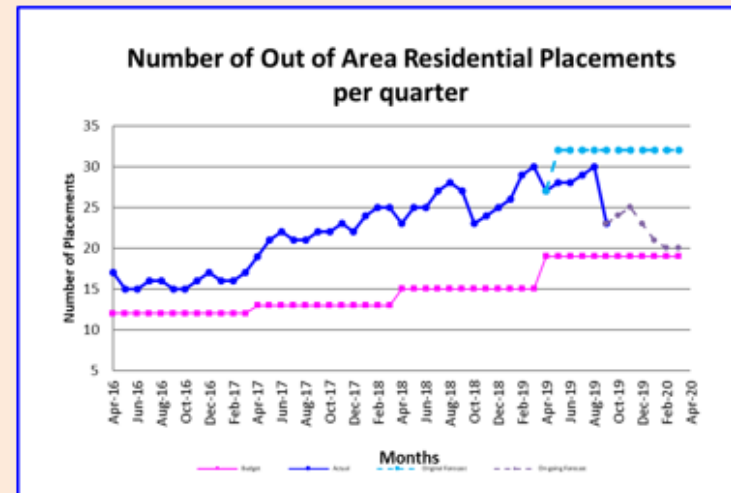


- The 2019/20 budget can afford 50 placements per month at an average cost. The current forecast assumes 73 placements at year end resulting in an overspend of £737k.

(iii) Community Care – Supported Living

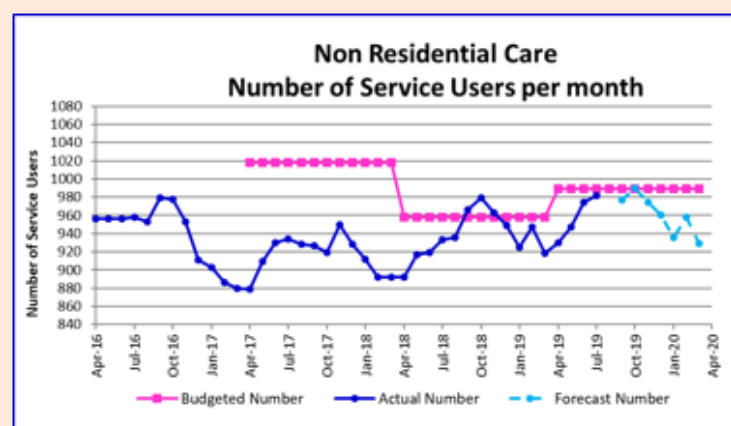


(ii) Out of Area (OOA) Residential Placements



- Budget can afford 19 placements per month at an average cost. Current forecast assumes 20 placements at year end resulting in an overspend of £813k.

(iv) Community Care – Non Residential

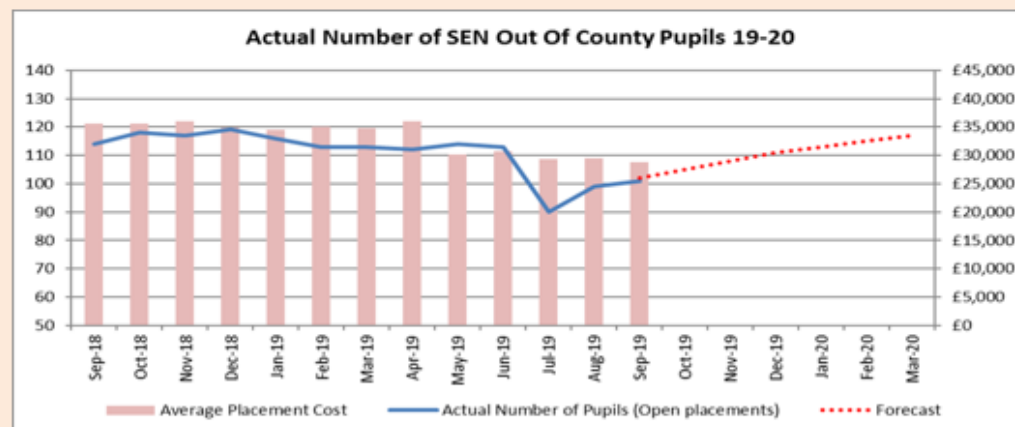


**** Due to changes in reporting average budget data is unavailable prior to April 2017.**

Budget Monitoring Position – September 2019

Risk Based Monitoring graphs

(v) SEN Out of County Placements – Local Authority and Independent



- SEN OOC budget can accommodate 132 placements at an average cost of £30k
- Placements ranging between £20k and £30k account for 22% of the total number of placements and one placement in particular costs the Authority £113k due to the complex needs of the individual

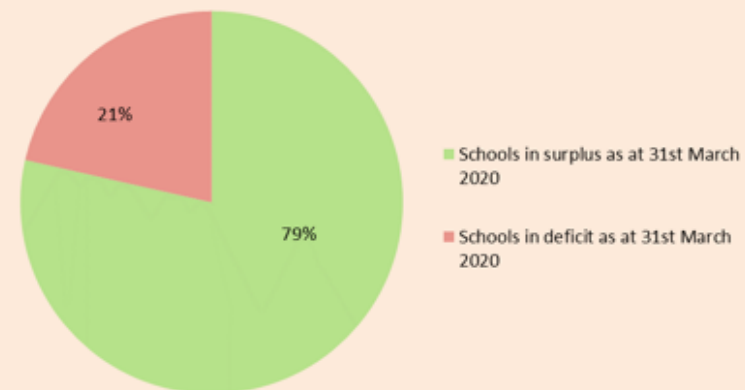
Budget Monitoring Position – September 2019

Schools

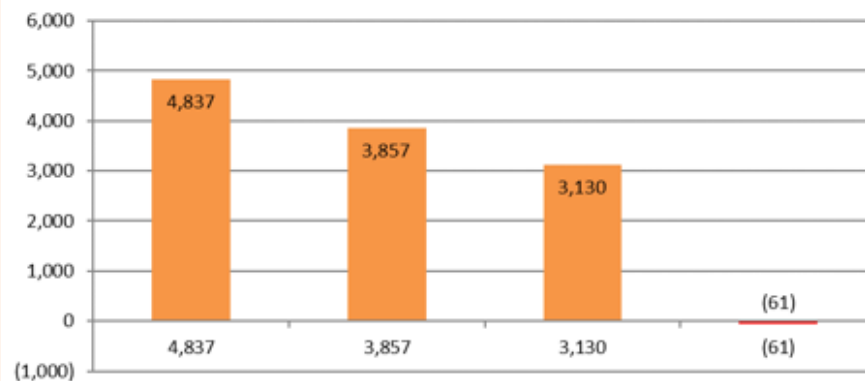
- Budgets set by schools for 2019/20 will see them overspending against their available funding by £3,191k. This projection assumes that additional income of £1,030k will be received from in year grants and other compensation, including the recently announced 2019/20 teachers pay grant.
- Currently 12 schools are anticipating a negative balance position at the end of the current financial year, one from the nursery sector, six from the primary sector and five from the secondary sector. The cumulative forecast deficit for these schools is £3.3m.
- Officers are working closely with these schools to ensure that deficit recovery plans are in place and that action is taken to reduce spend. Schools must take appropriate action to match costs to their available funding, as this level of overspending is not sustainable and there is no contingency budget available to mitigate this.

Schools Forecasting Budget Overspends	September
Kimberley Nursery	(56)
High Cross Primary	(71)
St Woolos Primary	(22)
Jubilee Park	(39)
Llanmartin Primary	(1)
Ringland Primary	(0)
St Michaels RC Primary	(2)
Newport High	(204)
Caerleon Comprehensive	(1,286)
Liswerry High	(742)
Llanwern High	(422)
St Julians	(417)
Total Net Budget	(3,262)

Proportion of Schools Forecasting Deficit as at 31st March 2020



Balances held by Schools as at 31st March



Schools are forecasting an in year overspend of £3,191k therefore reducing the school balances from £3,130k to (£61k) as at the end of March 2020. This is a significant area of concern.

APPENDIX 2 Revenue Summary Monitor – September 2019

	April 19 Approved Budget	Current Budget	Projection	(Under) / Over	Change Since Last Statement
	£'000	£'000	£'000	£'000	£'000
Summary Revenue Budget 2019/20					
People					
Children and Young People	24,523	24,467	26,499	2,032	(169)
Adult and Community Services	46,417	46,746	48,615	1,870	643
Education	14,243	14,209	14,461	252	62
Schools	96,545	96,545	99,736	3,191	(42)
	181,728	181,967	189,312	7,345	494
Place					
Regeneration, Investment and Housing	9,994	9,994	10,158	164	(90)
City Services	23,722	23,722	23,930	208	(23)
	33,716	33,716	34,088	372	(113)
Chief Executive					
Directorate	592	501	505	4	14
Finance	3,265	3,267	3,184	(83)	(38)
People and Business Change	7,271	7,393	7,342	(51)	(60)
Law and Regulation	7,511	7,239	7,184	(55)	(28)
	18,639	18,401	18,215	(186)	(112)
Capital Financing Costs and Interest					
Capital Financing Costs MRP	7,489	7,489	7,489	(0)	-
Interest Payable	7,085	7,085	6,835	(250)	-
Interest Receivable	(127)	(127)	(127)	-	-
PFI	8,543	8,543	8,543	(0)	-
	22,990	22,990	22,740	(250)	-
Sub Total - Service/Capital Financing	257,073	257,074	264,355	7,281	269
Contingency Provisions					
General Contingency	1,473	1,473	-	(1,473)	-
Centralised Insurance Fund	570	570	570	0	-
Non Departmental Costs	-	-	-	-	-
Other Income and Expenditure	109	110	350	239	239
	2,152	2,152	920	(1,233)	239
Levies / Other					
Discontinued Operations - pensions	1,563	1,563	1,460	(103)	(41)
Discontinued Operations - Ex Gratia Payments	2	2	3	1	1
Levies - Drainage Board, Fire service etc	8,282	8,282	8,291	9	-
Non distributed grants	-	-	-	-	-
CTAX Benefit Rebates	12,611	12,611	11,319	(1,292)	(61)
Extraordinary Items	-	-	-	-	-
Charity Rate Relief	-	-	-	-	-
	22,458	22,458	21,073	(1,385)	(101)
Transfers To/From Reserves					
Base budget - Planned Transfers to/(from) Reserves	(1,072)	(1,072)	(1,072)	0	-
Earmarked reserves: Queensbury Loan	-	-	-	-	-
Earmarked reserves: Transfer to/(from) Capital	-	-	-	-	-
Earmarked reserves: Transfer to/(from) Schools	-	-	(3,191)	(3,191)	42
Earmarked reserves: Transfer to/(from) Schools Redundancy	-	-	-	-	-
Invest to Save Reserve	-	-	957	957	(214)
Invest to Save Reserve (from)	-	-	(957)	(957)	214
	(1,072)	(1,072)	(4,263)	(3,191)	42
Total	280,611	280,611	282,085	1,473	450
Funded By					
WG funding (RSG and NNDR)	(214,343)	(214,343)	(214,343)	-	-
Council Tax	(66,268)	(66,268)	(66,268)	-	-
Council Tax Surplus	-	-	(750)	(750)	-
Total	(0)	(0)	723	723	450

APPENDIX 3 – Schools Funding and Balances

	Opening Balance 2019-20	Final Funding 2019-20	In year under/(overspend)	Closing Balance 31/03/20
School	£	£	£	£
Bassaleg school	287,615	7,081,240	(237,616)	50,000
Newport High	(45,927)	4,898,979	(158,364)	(204,291)
Caerleon Comprehensive	(736,609)	6,282,874	(548,890)	(1,285,499)
The John Frost School	132,839	5,915,461	11,161	144,000
Llanwern High	28,467	4,495,473	(450,113)	(421,647)
Lliswerry High	(547,907)	4,204,688	(195,081)	(742,988)
St Josephs R.C. High	180,341	5,721,732	(85,341)	95,000
St Julians School	(5,495)	7,012,888	(411,372)	(416,867)
Ysgol Gyfun Gwent Is Coed	77,216	1,407,000	(72,220)	4,995
Total Secondary Schools	(629,461)	47,020,335	(2,147,836)	(2,777,296)
Alway Primary	75,420	1,459,819	(66,078)	9,342
Caerleon Lodge Hill	77,708	1,028,678	(32,581)	45,127
Charles Williams CIW	213,471	1,664,682	(93,304)	120,167
Clytha Primary	13,564	740,218	8,532	22,095
Crindau Primary	169,709	1,275,677	(30,748)	138,961
Eveswell Primary	239,228	1,487,398	(41,196)	198,031
Gaer Primary	135,308	1,500,854	(17,848)	117,460
Glan Llyn (sept 19)	0	496,305	13,844	13,844
Glan Usk Primary	12,432	1,964,345	(7,727)	4,704
Glasllwch Primary	62,351	723,092	(57,077)	5,273
High Cross Primary	(19,886)	857,692	(51,357)	(71,243)
Jubilee Park	58,759	857,396	(97,686)	(38,926)
Langstone Primary	107,041	1,026,905	(91,497)	15,544
Llanmartin Primary	39,477	714,035	(40,586)	(1,109)
Lliswerry Primary	106,366	1,978,760	17,675	124,041
Maesglas Primary	3,662	916,967	(1,230)	2,432
Maindee Primary	66,444	1,595,622	(50,195)	16,249
Malpas CIW Primary	109,276	1,058,087	(91,241)	18,035
Malpas Court Primary	110,510	1,124,636	(96,115)	14,394
Malpas Park Primary	19,332	775,247	(16,385)	2,947
Marshfield Primary	89,475	1,256,944	(73,331)	16,143
Millbrook Primary	121,722	950,676	(88,315)	33,407
Milton Primary	63,550	1,445,712	(57,841)	5,710
Monnow Primary	233,067	1,395,880	(105,373)	127,694
Mount Pleasant	2,263	793,272	23,467	25,729
Pentrepoeth Primary	52,693	1,339,257	(47,045)	5,647
Pillgwenlly Primary	143,263	2,021,646	(100,843)	42,420
Ringland Primary	73,200	998,030	(73,496)	(296)
Rogerstone Primary	91,153	1,907,246	(38,363)	52,790
Somerton Primary	83,358	665,975	(25,363)	57,996
St Andrews Primary	67,471	2,128,619	(60,893)	6,579
St Davids RC Primary	58,427	689,321	(52,297)	6,130
St Gabriels RC Primary	48,690	595,542	(27,277)	21,413
St Josephs RC Primary	47,488	644,601	(30,799)	16,689
St Julians Primary	206,343	2,036,348	(9,031)	197,313
St Marys RC Primary	57,891	1,182,995	(29,982)	27,909
St Michaels RC Primary	8,340	750,209	(9,898)	(1,557)
St Patricks RC Primary	51,372	661,453	(25,274)	26,097
St Woolos Primary	16,051	997,688	(37,960)	(21,910)
Tredegar Park primary	150,215	1,378,193	(78,497)	71,718
Ysgol Gym Bro Teyrnnon	135,193	694,780	(61,482)	73,710
Ysgol Gym Casnewydd	128,331	1,095,631	(61,185)	67,146
Ysgol Gym Ifor Hael	137,855	627,898	(75,488)	62,367
Total Primary Schools	3,667,584	49,504,327	(1,989,370)	1,678,215
Fairoak Nursery	9,393	158,962	(8,440)	953
Kimberley Nursery	(6,522)	256,568	(49,546)	(56,067)
Total Nursery Schools	2,871	415,530	(57,986)	(55,115)
Maes Ebbw	25,565	3,144,779	(24,951)	614
Ysgol Bryn Derw	63,904	1,280,518	(692)	63,213
Total Special Schools	89,470	4,425,297	(25,643)	63,827
Assumed additional grant and other compensation			1,029,575	1,029,575
Total All Schools	3,130,464	101,365,490	(3,191,259)	(60,794)

APPENDIX 4 – Planned Movement in Reserves

		Planned Movements in Year												
Reserve	Balance at 31-Mar-19	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Balance at 31-Mar-20
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Council Fund:	(6,500)													(6,500)
Balances held by schools for future use	(3,130)												3,191	61
Earmarked Reserves:														
Music Service	(127)													(127)
Pay Reserve	(1,418)													(1,418)
Insurance Reserve	(2,831)													(2,831)
MMI Insurance Reserve	(602)													(602)
Health & Safety	(16)													(16)
Education Achievement Service	(92)													(92)
Schools Redundancies	(845)													(845)
Friars Walk	(5,201)													(5,201)
European Funding I2A & CFW	(278)													(278)
Metro Bus	(9)													(9)
GEMS Redundancies	(78)													(78)
SUB TOTAL - RISK RESERVES	(11,497)	-	-	-	-	-	-	-	-	-	-	-	-	(11,497)
Capital Expenditure	(6,709)												1,749	(4,960)
Invest to Save	(11,099)												957	(10,142)
Super Connected Cities	(554)												128	(426)
Landfill (fines reserve)	(345)													(345)
Christmas Lights	(30)												30	-
School Reserve Other	(182)												182	-
School Works	(384)												15	(369)
Investment Reserve	(747)												724	(23)
Usable Capital Receipts	(8,295)												4,004	(4,291)
Streetscene Manager Supoort	(154)												144	(10)
SUB TOTAL - ENABLING RESERVES	(28,498)	-	-	-	-	-	-	-	-	-	-	-	7,933	(20,565)
STEP School Computers	(312)												312	0
Municipal Elections	(92)												(38)	(130)
Local Development Plan	(611)												(58)	(669)
Glan Usk PFI	(1,605)												(86)	(1,691)
Southern Distributor Road PFI	(43,881)												340	(43,541)
Loan modification technical reserve (IFRS 9)	(1,242)												72	(1,170)
Building Control	(132)												(19)	(151)
SUB TOTAL - SMOOTHING RESERVES	(47,875)	-	-	-	-	-	-	-	-	-	-	-	523	(47,352)

		Planned Movements in Year												
Reserve	Balance at 31-Mar-19	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Balance at 31-Mar-20
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Works of art	(21)													(21)
Theatre & Arts Centre	(232)													(232)
Cymorth Income	(33)													(33)
Blaen Y Pant	(8)												8	-
Homelessness Prevention	(38)												-	(38)
Environmental Health - Improve Air Quality	(49)													(49)
Refurbishment of a Children / Older People Homes	(113)					8			49				56	(0)
Apprenticeship Scheme	(51)												43	(8)
City Economic Development Reserve	(90)												90	-
Welsh Language Standards	(174)												56	(118)
Port Health	(13)												(5)	(18)
CRM	(431)												431	-
Events	(266)												80	(186)
MTFP Reserve	(1,762)												1,147	(615)
Development of Leisure Masterplan	(15)												15	-
Voluntary Sector Grants	(66)			17										(49)
Bus Wifi	(35)												18	(17)
NEW - SENCOM	(250)	250												-
NEW - Bus Subsidy	(40)												20	(20)
NEW - IT Development	(351)												351	-
NEW - Leisure Delivery Plan	(150)												150	-
NEW - Chartist Tower	(950)												950	-
NEW - CPE	-												(80)	(80)
Joint Committee City Deal Reserve	(399)													(399)
SUB TOTAL - OTHER RESERVES	(5,537)	250	-	17	-	8	-	-	49	-	-		3,330	(1,883)
RESERVES TOTAL	(103,037)	250	-	17	-	8	-	-	49	-	-		14,977	(87,736)

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Report

Cabinet

Part 1

Date: 13 November 2019

Subject **Capital Programme Monitoring and Additions - September 2019**

Purpose To submit to Cabinet for approval the Capital Programme which, has now been:

- expanded to seven years to reflect the extended timescales the review and subsequent re-phasing of the current programme and individual projects within it required, and
- show the cost of any other, already approved projects which spanned into the additional two years, for completeness.

To submit to Cabinet for approval, requests for new, additional capital projects to be added to the Council's Capital Programme, which will now form the basis for the remaining 6 years of the 7-year programme

To update Cabinet on the current available capital resources ('headroom') currently in place and planned.

To update Cabinet on current spending against the Capital Programme schemes highlighting the forecast outturn position for the programme as at September 2019

Author Assistant Head of Finance

Ward All

Summary This report updates Cabinet on the current capital expenditure position as at the end of September 2019 along with the forecast outturn for 2019/20. The position shows a net forecasted underspend of £212k, resulting from schemes underspending by £570k, which has been offset from schemes overspending by £358k across the programme.

Included within the report are requested capital additions of £2,059k to be added into the programme, all of which are funded through grants.

The review and subsequent re-phasing of the original programme ending 2022/23 has expanded timescales by 2 years and for completeness; other, already approved projects which fell into those years are shown. These changes, including the new, additional projects requiring approval, are shown in Appendix A

The report also updates Cabinet on the current position regarding capital receipts.

Proposal

- 1. Note the majority of the re-phasing of the overall programme has now been completed with the exception of finalising 21st Century Schools – Band B and Fleet replacement**
- 2. To note that the capital programme timescale has been increased from five years to seven years to accommodate the re-phasing of the original programme and for completeness, include other, already approved projects which fell into those years**
- 3. To approve the additions to the Capital Programme requested in the report (Appendix A)**
- 4. To note the available remaining capital resources ('headroom') until 2022/23**
- 5. To note the capital expenditure forecast position as at September 2019.**
- 6. To note the balance of and approve the allocation of in-year capital receipts.**

Action by Assistant Head of Finance

Timetable Immediate

This report was prepared after consultation with:

- Heads of Service
- Accountancy teams for relevant service areas
- Relevant Service Area Project Managers
- NORSE Property Services

Signed

Background

Changes to the approved Capital Programme

The table below shows the updates to the overall Capital Programme since last reported in September 2019. Cabinet will note that the original programme ending 2022/23 has been extended by 2 years and has increased, in total, by approximately £20.3m. This is because:

- (1) The review of the deliverability of the original programme and subsequent re-phasing of projects has nearly finished and has concluded that the original projects require an additional 2 years for delivery. Project costs in the original programme have therefore been re-phased accordingly with some of those costs going into the additional 2 years.
- (2) Cabinet have already approved some projects in those 2 additional years, and given this, have been added for completeness, these being:
 - (i) Some final costs from the overall £70m Band B schools programme that went beyond the original 5 year programme timescale. The full programme is now shown and contained within the new 7 year period shown in the table. Additional costs of £14.7m are included in the new overall programme timescale.
 - (ii) Some costs for the new 'Welsh medium primary school' went beyond the original 5 year programme timescale. Additional costs of £2.3m are included in the new overall programme timescale.
 - (iii) Contributions to the 'Cardiff Region City Deal' is a long term financial commitment and committed contributions in those 2 additional years are now included at £1.277m

With the exception of the City Deal contributions, which will continue for some years even beyond the seven year timescale here, full spend for all projects which Cabinet have already approved at this point are now contained within the new 7 year timescale shown.

In addition to those already approved schemes above, the table includes, in the usual way, the costs of additional, new projects for Cabinet's consideration and approval at this meeting. These total £2.059m over the new overall programme timescale.

Report	2018/19 £000's	2019/20 £000's	2020/21 £000's	2021/22 £000's	2022/23 £000's	2023/24 £000's	2024/25 £000's	Total £000's
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	
Original Programme	35,805	24,884	23,309	23,606	19,282	N/A	N/A	126,885
Outturn Report (June 2019)	29,466	67,341	33,281	25,435	17,673	N/A	N/A	173,995
Sept Report (July forecast)	29,466	42,301	47,161	31,497	13,708	N/A	N/A	164,131
This Report (Sept Forecast)	29,466	38,551	44,344	44,351	13,868	11,517	2,349	184,445

In terms of the current 2019/20 financial year, the changes above, including the re-profiling exercise have decreased the budget since last reported in September by £3,750k. This is made up of:

- Additional, new projects at £669k in 2019/20, (£2,059k across the life of the programme)
- Removal of a £20k scheme
- The re-profiling exercise has decreased the 19/20 programme by £4,403k.

These budget changes and their associated funding are listed in Appendix A and are requested to be approved by Cabinet, whilst Appendix C shows the forecast position for 2019/20 spend.

The additional, new projects for Cabinet's consideration and approval are summarised in the paragraphs below;

Additions to the Capital Programme

- St Mary's ICT £12k – funded by School – to replace ICT equipment with payback spread over three years.
- Flying Start Childcare £60k – funded by grant. An additional £60k has been awarded for the development of a childcare provision at Gaer Community Centre.
- Neighbourhood hubs - £145k – funded by service area – following the reported overspend on the Neighbourhood hubs in July's monitoring the service area has agreed to fund this.
- OLEV Residential EV charging Equipment £134k – funded by external grant and match funded by Newport City Council's Local Transport Fund allocation. The grant has been awarded as part of a regional bid for installing electric charging for residents use across the region.
- Windmill Farm £110k – funded by grant. This is for the refurbishment of Windmill Farm into a children's home with a further £1.390m profiled to spend in 2020/21.
- New children's homes - £7k funded by grant – Following the approval of the Integrated Care Fund bid to purchase a 5 bed property, the funding required by borrowing has now reduced. However, land tax and refurbishment costs will still need to be paid out of NCC borrowing, this increases the budget that was already in the programme by £7k.
- Expansion of separate household collections of Absorbent Hygiene Waste £202k– Funded by grant. This grant is awarded for the procurement of capital equipment for AHP waste services.

Update on available capital resources ('headroom')

The budget report which established the current 5 year capital programme by Cabinet in February 2018 set out a framework to ensure the Council could potentially maximise its capital expenditure whilst keeping within the level of capital resources and planned borrowing funded within its MTFP.

The headroom represents the (i) currently available and (ii) future planned, level of capital resources to the Council. It is made up of:

- (1) 'currently available capital resources' represented by unallocated capital reserves, capital receipts and general capital grants plus
- (2) 'future planned capital resources' represented by future new borrowing, coming from the future planned investment into the capital financing revenue budget and forecasted capital receipts.

The latter resources can only be confirmed and committed once in the budget in terms of borrowing and received in terms of capital receipts / general grants. The framework, subsequently approved at Council agreed the following:

- Funding from sources other than borrowing needs to be maximised, by securing grant funding whenever possible and, maximising capital receipts
- Regeneration schemes would be funded from ring-fencing the capital expenditure reserve only and Joint Venture funds. Other kinds of support through making of loans etc. would then be considered to support schemes, where it was needed and appropriate.
- Any change and efficiency schemes or schemes which save money requiring capital expenditure would be funded by netting off the savings achieved
- Schemes and projects which generate new sources of income would need to fund any capital expenditure associated with those schemes.

The framework seeks to limit the revenue pressures resulting from increased borrowing as far as possible whilst creating capacity to generate capital resources for use.

The table below gives the latest position on the available headroom as at September 2019/20 and includes future planned revenue budget investment for new borrowing up until 2022/23 – the same timescales as the revenue MTFP.

The main changes from the headroom reported to July Cabinet is due to

- approval received from ICF for the purchase a new home which has meant that grant funding has replaced borrowing thereby increasing the headroom £238k
- re-profiling exercise done to date on Band B, an additional £4.4m of spend has been brought into the same 5 year timescales of the headroom thereby reducing headroom -£460k

Capital Headroom to 2022/23	£'000
Confirmed and already available	
Unallocated Capital Expenditure Reserve	5,310
Unallocated Capital Receipts*	2,987
Unallocated JV monies	1,246
Unallocated Capital Grant	920
Total	10,463
Not Yet Confirmed / Available	
Uncommitted Borrowing Headroom	9,559
Forecast Capital Receipts**	25
Total	9,584
Total Available Headroom	20,047

*Usable Capital Receipts only include the amount that has actually been received by the authority through disposals.

** The forecast for future capital receipts only includes ones where there is a high level of certainty that they will be achieved in the year, which could change throughout the year as there is more certainty on the capital disposals. The above headroom does not include any receipts gained through selling vehicles.

*** This excludes Joint Venture funds, currently £1,246k

The level of available capital resources is very small relative to the demand for resources, though it represents further capital expenditure over and above an existing large capital programme of nearly £185m. A capital strategy has been approved by full Council in their February 2019 meeting which outlined the long-term challenge the Council faces in regards to funding future new capital expenditure.

2019/20 Capital Expenditure Position as at September 2019

The 2019/20 capital programme allocation now totals £38,551k following the work undertaken on reviewing the profiling of the schemes. Capital expenditure incurred up to the end of September 2019 totalled £10,108k, which is 26% of the overall budget within the second quarter of the financial year. A significant level of capital expenditure tends to be incurred in the third and fourth quarters of the financial year, and has been the trend for many years and is often unavoidable. However, Project managers are expected to continue to control their schemes robustly and monitor them closely to ensure accurate forecasting. Failure to do so has a detrimental impact on the Council's medium term capital planning.

The forecast outturn position for the 2019/20 programme is currently estimated to be £38,339k as detailed in the following table. An update on the headline/ high value schemes is provided in the next section.

Service Area	Adjusted Budget 2019/20 £000's	Forecast Outturn £000's	Variance £000's	Slippage £000's	(Under)/Over Spend £000's
Education	8,565	7,323	(1,242)	(993)	(249)
Regeneration, Investment & Housing	15,562	14,247	(1,315)	(1,200)	(115)
People & Business Change	881	657	(223)	(223)	0
Adult & Community Services	219	183	(36)	0	(36)
Children & Young People Services	1,566	1,566	0	0	0
City Services	16,160	14,359	(1,802)	(1,988)	189
TOTAL	42,954	38,339	(4,618)	(4,403)	(212)
2019/20 Budget After slippage	38,551	38,339	(212)	N/A	(212)

Update on Headline / High Value Schemes

Education

- 21st Century Schools Band B - Newport Norse and the Education Department have been working closely together in order to robustly plan and deliver the programme. Four schools were identified as projects to commence in 2019/20.
 - Ysgol Gyfun Gwent Is Coed – Following the project reaching the end of RIBA stage 2, the tender packages have been issued to the SEWSCAP 3 contractors within the relevant lot. Tenders were due to be returned by the end of September. Once the tenders are reviewed this will allow the successful contractor to be appointed to complete the design and construction phases.
 - Bassaleg School – Design meetings will continue following a break during the holiday period. Site surveys have been completed during this period and once Norse receives the relevant reports, they will be utilised to support design development.
 - Caerleon Comprehensive School - As with Bassaleg, site surveys have now been completed and will support design development. Design meetings will continue in the new term. Updated pupil forecasts are currently being reviewed to assess future demand at the school.
 - Whiteheads Primary Site - The statutory consultation for the Welsh-medium Primary School including Pillgwenlly Primary School moving to the Whiteheads site closed in September.

Communications with the selected housing developer and Welsh Government concerning the land transfer are ongoing. The submitted plans highlight that the agreement for a serviced site has not been achieved. Colleagues within Education, Planning, Legal and Norse are currently working together to ensure the legal agreement is adhered to. The continued delay concerning the planning application will provide a significant risk to the primary school project. This could also affect the delivery of the Welsh Medium school scheme, which is currently funded by grant. The 21CS Team have requested additional information regarding expected overspends from the developer and then will be meeting with colleagues in Welsh Government to discuss the difficulties and assess whether there is any further support available to ensure the land transfer is completed at a suitable time.

- Newport Norse are also developing the Band B projects from Maindee Primary, Rogerstone Primary & Maesglas Primary School. This will provide early indications concerning options and costs that could support a budget review for each project should priority projects exceed the indicative budget allocated to individual projects.
- Welsh Medium School Grant – As highlighted above, the issue with the land transfer will also have an impact on the delivery of this scheme. This scheme is complex and involves a number of different sites and funding from both 21st Century School Band B and the Welsh Medium School Grant.
 - Seedling school to be established at the former Caerleon Lodge Hill Infant School
 - Pill Primary school to relocate and expand to a New 3FE Primary School on the Whiteheads site
 - Seedling WM school to transfer to a refurbished Pillgwenlly Primary School building
 - Spend has already begun on two of the above sites. To protect the Lodge Hill Infant building, security fencing was installed in September following a number of break- in's and arson incidents on site, which will cost approximately £40k. Works to the kitchen at

Tredeggar Park Primary have also been completed during the summer to provide increased capacity to support the school meals provision while also improving compliance by replacing faulty equipment and upgrading ventilation systems. The estimated costs are approximately £60k. If the scheme does not go ahead and we are unable to claim the grant funding, the costs already incurred to date will have to be funded from elsewhere.

- Education Maintenance Grant – Full spend is expected for this scheme in 2019/20. Schools that are due to benefit from this grant have been informed and works commenced during the school holidays. The works planned to be completed within the grant are windows replacement works, roof repairs and concrete wall repairs across four schools. Funding has also been made available to complete surveys and further tests to schools with significant amount of concrete structures.
- Reducing Infant Class Size:
 - Planning approval has been secured for the nursery building however; the delay concerning the SUDS (sustainable drainage) approval has caused a significant delay. It is anticipated that the works will not commence until December 19/January 20. As such, the new nursery building is unlikely to be in full use until September 2020.
 - St Woolos Primary School - Discussions are progressing with the Council's Conservation Officer concerning the proposed project to refurbish the building previously used by a boxing club and anticipated to be a new dining facility for the school. Tender packages are likely to be issued in January 2020 and works are expected to commence in April and potentially completed for September 2020.

Regeneration, Investment and Housing

- Gypsy/ Traveller Site Development – The project is nearing completion, however there are still some further costs expected to cover remaining archaeology fees and other minor works.
- The Renovation Grants budget - currently split between Disabled Facilities Grants (£1,256k) and Safety at Home (£282k) but can be flexed as necessary. Whilst there is demand for these, there is a significant amount of backlog which may lead to some slippage, although an underspend has also been forecast. The DFG budget has been increased/enhanced again by the ENABLE Support for Independent Living grant (£197k) awarded by Welsh Government.
- 123-129 Commercial Street - The project continues to proceed well. External cladding is now being applied to the building, transforming the elevations of the building and car park entrance to give a much-improved aspect. Work will shortly commence to the ground floor shop unit and car park entrance; discussions have commenced with officers in City Services to ensure a smooth transfer and improved offer to visitors using the car park.
- Market Arcade - The Council continues to seek additional funding to mitigate the cost pressure on delivering this scheme following receipt of tenders. Officers in RIH have received notification that the application for Targeted Regeneration Investment grant funding was received favourably by the Welsh Government Regeneration and Investment Panel, and that an award of further capital would be made available within the current financial year sufficient to net off the additional cost of delivering the project. Formal confirmation of this funding and the terms and conditions attached are awaited from the Welsh Government without which the Council cannot proceed with the scheme.
- City deal is progressing as per the Joint working agreement with the third contribution of £496k towards the IQE project forecast to be made in 2019/20.
- Civic Centre Floor Two Works – Works were due to be completed during September however the project timescales have slipped due to the need for specialist equipment to be delivered and fitted. Works expected to complete by the end of November.

- Neighbourhood hubs – Work has now finished on site and the official opening is due to happen in November 2019. This scheme was forecast to be overspend by £145k but the service area has agreed to fund the overspend. An addition of £145k has been requested to increase this budget to the required total.
- Transporter Bridge – The consulting engineers have now scoped the repairs and produced a schedule of the proposed repair solutions in detail for the listed building application. The new build designs are nearing completion but are currently undergoing some revisions and until these are completed costs have not been finalised. The proposed exhibition concepts have been agreed, the project is still on target to submit its stage two application in March.

Children's and Young People Services

- New Children's homes – One out of the planned three properties was purchased in 2018/19. Another potential property has been identified, for which an Integrated Care Fund (ICF) grant has been approved to fund the purchase of the property, but not any refurbishment costs that may be required. The estimate received from Norse indicates that a further £395k is required for essential maintenance and refurbishment costs to enable it to become operational. Additional costs of £101k, including land transaction costs of £56k is also required. An additional bid of £395k will be submitted to ICF for consideration to potentially fund these costs.
- The ICF bid submitted for the refurbishment of Windmill farm has also been successful and work to submit a planning application and design works have commenced.

As these two projects were successful in receiving ICF funding, this has significantly reduced the borrowing NCC would have had to undertake which has helped increase the future capital resources headroom available.

Adult and Community Services

- An underspend of £36k has been forecast on Telecare based on the actual orders to date and the expected forecast.

City Services

- Fleet Replacement Programme – Detailed work has been undertaken to understand the total requirement for the Fleet replacement, and whilst this may change slightly as demands change, such as moving more towards the use of electric vehicles, all known requirements have been included. Some work has been done to work on the profiling of this scheme, and the requirements for 2019/20 has now been reflected in the forecast, but this will need to continue to provide the future years profiles.
- Docksway Cell 4 Development – This budget is currently expecting an overspend of £350k, and City Services are looking at options on how best to mitigate. If there is no alternative, Cabinet may have to authorise further funds from the current 'headroom' in due course.
- Decriminalised Parking – The lining work is mainly complete, there are some areas which are ongoing due to quality issues following inspection or where the contractor has been unable to complete the work due to cars parked. Work is also ongoing with the signs. The scheme is expected to finish within budget.
- Streetlighting LEDs – Phase one and two have now been completed, with works now expected to be completed by the end of March 2020. Whilst currently on target in terms of installation of the LED, the lanterns, which are now left to complete, will involve more traffic management, tree management and special fittings etc. An underspend of £152k has been identified, however it has

been agreed with Salix that the underspend could be used to fund additional projects which was outside the original scope of the work. This will need to be confirmed.

Update on Capital Receipts

The table below shows the latest position in regards to capital receipts. Capital receipts of £515k have been received this financial year and a further £25k is forecast to be received this financial year. The table below also shows capital receipts held for Newport Unlimited, which are attributable to the previous joint arrangement between Newport City Council and Welsh Government. As previously reported to Cabinet, these funds are earmarked for city centre regeneration.

Asset Disposed	Receipts Received in Year	Total Available Receipts 2019/20
	£	£
GENERAL CAPITAL RECEIPTS		
Balance b/f from 2018/19		6,452,830
The Centurion	15,000	15,000
Talybont	450,485	450,485
Land adjoining The Villa, Somerton Lane	17,500	17,500
86 & 87 Lower Dock Street Newport	32,500	32,500
Total Committed – 21st Century Schools		-243,570
Total Committed – Fleet Replacement Programme		-3,737,644
Total Amount Uncommitted		2,987,101
NEWPORT UNLIMITED		
Balance b/f from 2018/19		1,745,875
Total Committed from JV monies		-500,000
Total Amount Uncommitted		1,245,875
TOTAL NCC RECEIPTS (Uncommitted)		4,232,976

Risks

Risk	Impact of Risk if it occurs* (H/M/L)	Probability of risk occurring (H/M/L)	What is the Council doing or what has it done to avoid the risk or reduce its effect	Who is responsible for dealing with the risk?
Overspend against approved budget	M	L	Regular monitoring and reporting of expenditure in accordance with the timetables set by Cabinet/Council should identify any issues at an early stage and allow for planned slippage of spend.	Corporate Directors / Heads of Service / Head of Finance
Programme growing due to unforeseen events	M	M	Good capital monitoring procedures and effective management of the programme should identify issues and allow for plans to defer expenditure to accommodate urgent works. Priority asset management issues are now being dealt with through a specific programme allocation.	Corporate Directors / Heads of Service / Head of Finance

* Taking account of proposed mitigation measures

Links to Council Policies and Priorities

The programme supports a large number of the Council's aims and objectives

Options Available and considered

- To approve the changes to the Capital Programme and note the monitoring position as set out in the report, including the use of capital receipts.
- To note the current available headroom and prioritise future capital expenditure in order to maintain spend within the current affordability envelope.
- The Cabinet has the option not to put forward some or all of the changes to the Capital Programme set out in the report.

Preferred Option and Why

- To approve the changes to the Capital Programme and note the monitoring position as set out in the report, including the use of capital receipts
- Agree to prioritise capital expenditure to maintain spend within current affordability envelope.

Comments of Chief Financial Officer

All financial issues are contained within the body of the report.

Further progress on reviewing the practical deliverability of the original 5 year programme has identified it will take 7 years to complete, which, given the considerable size of the programme, is not unexpected. Within those extra 2 years, there are spending commitment already made, namely the final projects of the current Band B schools projects and further spend on the City Deal, which is a long term commitment.

Robust forecasting of capital spend is very important as it has a significant impact on treasury management decision making as well as the annual revenue budget requirement.

As the report highlights, the available non-earmarked headroom available across the life of the programme is relatively low considering the expected demands on capital in the future but is on top of an already large programme. Therefore, prioritisation of capital spend is essential, and any capital spend over and above this headroom will have a significant impact on the revenue pressures in the MTFP.

Comments of Monitoring Officer

There are no legal issues arising from this report.

Comments of Head of People and Business Change

There are no direct HR implications associated with the report. Budget additions will need to continue be considerate of the requirements of the Well-being of Future Generations Act

Comments of Cabinet Member

N/A

Local issues

As the report deals with the Capital Programme for the Authority as a whole, there are no local issues.

Scrutiny Committees

N/A

Equalities Impact Assessment and the Equalities Act 2010

N/A

Children and Families (Wales) Measure

N/A

Wellbeing of Future Generations (Wales) Act 2015

An effective capital programme enables the Council to support long term planning in line with the sustainable development principle of the Act.

Consultation

N/A

Background Papers

2018/19 Budget & Medium Term Financial Plan – February 2018

Capital Programme Outturn 2017/18 – June 2018

Monitoring and Additions Report – July 2018

Monitoring and Additions Report – September 2018

Monitoring and Additions Report – December 2018

Capital Strategy and Treasury Strategy - February 2019

Capital Programme Outturn 2018/19 – June 2019

Monitoring and Additions Report – July 2019

Dated: 17th October 2019

Appendix A – Additions and changes to the Programme

Report / Scheme Change	Funding Source	Service Area	18/19 Actual Change (£000's)	19/20 Budget Change (£000's)	20/21 Budget Change (£000's)	21/22 Budget Change (£000's)	22/23 Budget Change (£000's)	23/24 Budget Change (£000's)	24/25 Budget Change (£000's)	Total Budget Change (£000's)
2018/19 budget - July monitoring Reported to Cabinet			29,466	42,301	47,161	31,497	13,708			164,132
Re-profile										
21st Century Schools - Band B	Re-profile	Education		-721	-7,880	12,854	160			4,413
Central Library	Re-profile	RIH		-491	491					0
Transporter Bridge	Re-profile	RIH		210	-210					0
Fleet Replacement	Re-profile	City Services		-1,704	1,704					0
Cemetery Improvement	Re-profile	City Services		-81	81					0
Peterstone	Re-profile	City Services		-201	201					0
Slippage	Re-profile	Various		-1,412	1,412					0
New										
Clytha ICT	Service Area	Education		12						12
Childcare - Flying Start	Grant	RIH		60	-6					54
OLEV Residential EV charging Equipment	Grant	RIH		134						134
Neighbourhood hubs (additional funding)	Service Area	RIH		145						145
3 New Homes	Grant	Children and Families Services		7						7
Windmill Feasibility Study	Grant	Children and Families Services		110	1,390					1,500
Nappy Grant	Grant	City Services		202						202

Deletion										
Small Scale Works Grant	Grant	City Services		-20						-20
Existing Schemes Added										
21st Century Schools - Band B								7,940	2,349	10,289
Welsh Medium School	Grant	Education						2,300		2,300
City Deal	Borrowing	RIH						1,277		1,277
										0
Updated Programme			29,466	38,551	44,344	44,351	13,868	11,517	2,349	184,445

Appendix B – Detailed Breakdown of the 7 year Programme

	Outturn 18/19 £'000	Budget 19/20 £'000	Budget 20/21 £'000	Budget 21/22 £'000	Budget 22/23 £'000	Budget 23/24 £'000	Budget 24/25 £'000	Total £'000
21st Century Schools - Band A	8,046	1,451	0	0	0	0	0	9,497
21 st Century Band B	675	2,354	14,757	31,791	10,557	7,940	2,349	70,422
Jubilee Park - Fixtures, Furniture & Equipment	13	0	0	0	0	0	0	13
Gaer Annexe Education Use	0	300	0	0	0	0	0	300
St Gabriels RC Primary IT Replacement	0	0	0	0	0	0	0	0
Pentrepoeth - IT Replacement	0	7	0	0	0	0	0	7
John Frost School IT Replacement	0	0	0	0	0	0	0	0
Blaen-y-Pant Bungalow (Educational Use)	52	8	0	0	0	0	0	60
St Mary's Toilet Refurbishment.	0	42	0	0	0	0	0	42
Somerton Primary - ICT Equipment	11	0	0	0	0	0	0	11
Feminine hygiene hardware & toilet facilities.	34	0	0	0	0	0	0	34
Llswerry High (S106 Funds)	110	62	0	0	0	0	0	172
Maesglas Reducing classroom size	0	142	379	0	0	0	0	521
Llswerry IT Replacements	53	0	0	0	0	0	0	53
Welsh Medium Primary School	0	751	449	1,300	1,000	2,300	0	5,800
Reducing Classroom size bids	0	70	510	0	0	0	0	580
Bassaleg Demountables	0	137	69	0	0	0	0	206
ICT Equipment Lease (Clytha Primary)	0	21	0	0	0	0	0	21
ICT Equipment Lease (St Mary's)	0	12	0	0	0	0	0	12
St Patricks ICT	0	12	0	0	0	0	0	12
Bassaleg ICT	0	83	0	0	0	0	0	83
Ringland Perimeter Fence	0	86	0	0	0	0	0	86
Llanmartin Primary ICT	10	0	0	0	0	0	0	10
Malpas Park Primary	11	0	0	0	0	0	0	11
Education Maintenance Grant	0	1,828	0	0	0	0	0	1,828
Education Asset Improvements - balance to be drawn down	1,055	207	0	0	0	0	0	1,261
Prior Year Scheme - Various	(38)	0	0	0	0	0	0	(38)
Education	10,031	7,573	16,164	33,091	11,557	10,240	2,349	91,004
Gypsy/Traveller Site Development	2,993	143	0	0	0	0	0	3,136

Indoor Newport Market	0	0	4,000	0	(4,000)	0	0	0
HLF Market Arcade Townscape Heritage Scheme	39	130	1,234	0	0	0	0	1,403
Indoor Market Facilities Improvements	(2)	0	0	0	0	0	0	(2)
Civic Centre / Info Station Service Relocations	116	150	0	0	0	0	0	266
Info Station NSA enabling	536	0	0	0	0	0	0	536
123-129 Commercial Street (Pobl Regen)	623	623	0	0	0	0	0	1,246
Cardiff City Region Deal	1,208	496	1,026	782	782	1,277	0	5,571
Mill Street Development Loan	0	4,000	0	0	0	0	0	4,000
Neighbourhood Hubs	915	1,430	0	0	0	0	0	2,345
Arva Investment Loan	385	365	0	0	0	0	0	750
Disabled Facilities	898	1,256	1,000	1,000	1,000	0	0	5,154
Safety at Home	364	282	300	300	300	0	0	1,546
ENABLE Adaptations Grant	197	197	0	0	0	0	0	394
Homelessness Prevention Grant	98	0	0	0	0	0	0	98
Asset Management Programme	1,066	2,158	1,725	1,500	1,500	0	0	7,949
FS Maintenance 1819 / 1920	31	40	0	0	0	0	0	71
FS Shaftsbury Community Centre	183	0	0	0	0	0	0	183
Childcare - Flying Start	0	704	1,764	0	0	0	0	2,467
Central Library - Structural Works	72	100	491	0	0	0	0	663
Transporter Bridge	72	397	6,129	6,339	0	0	0	12,938
Chartist Tower	0	1,600	0	0	0	0	0	1,600
PAC System	0	59	0	0	0	0	0	59
OLEV Residential EV charging Equipment	0	134	0	0	0	0	0	134
Medieval Ship	0	0	0	12	0	0	0	12
Renewable Energy Investment	0	100	1,629	0	0	0	0	1,729
Prior Year Scheme - Various	(7)	0	0	0	0	0	0	(7)
Regeneration, Investment and Housing	9,788	14,363	19,297	9,933	(419)	1,277	0	54,240
IT Replacement Schemes	94	150	373	150	150	0	0	917
Corporate EDMS Rollout	0	13	0	0	0	0	0	13
CRM	250	245	186	0	0	0	0	681
Print 2010- Managed Printer Service	131	249	0	0	0	0	0	380
People and Business Change	475	657	559	150	150	0	0	1,991
Telecare Service Equipment	97	54	30	30	30	0	0	241

Equipment for Disabled Grant (GWICES)	165	165	165	165	165	0	0	825
Home Care System	32	0	0	0	0	0	0	32
Centrica Lodge	(6)	0	0	0	0	0	0	(6)
SMAPF	320	0	0	0	0	0	0	320
Adults and Community Services	608	219	195	195	195	0	0	1,412
3 New Homes	701	1,421	0	0	0	0	0	2,122
Oaklands Respite Home	505	35	0	0	0	0	0	540
Windmill Feasibility Study	41	110	1,390	0	0	0	0	1,541
Children's and Families Services	1,247	1,566	1,390	0	0	0	0	4,203
Fleet Replacement Programme	797	2,500	2,545	448	1,850	0	0	8,140
Bus station - Friars Walk Development	29	88	0	0	0	0	0	118
Flood Risk Regulation Grant	24	67	0	0	0	0	0	91
Cemetery Infrastructure Improvements	16	40	82	0	0	0	0	138
Peterstone Sewage Scheme	1	21	201	0	0	0	0	223
Road Safety Capital 2018/19	0	1,409	600	0	0	0	0	2,009
Composting	567	10	0	0	0	0	0	577
Docksway Cell 4 Development	1,555	601	0	0	0	0	0	2,156
CCTV	0	45	0	0	0	0	0	45
Smaller Bins - MTRP BC	70	1,180	0	0	0	0	0	1,250
Newport Station Footbridge - LTF	77	267	2,775	0	0	0	0	3,119
Decriminalised Parking	232	1,154	0	0	0	0	0	1,386
Update Facilities in Parks	18	38	0	0	0	0	0	56
Decommisioning of Cemetery Office & Toilets	11	0	0	0	0	0	0	11
Building Improvements to Lodges	14	66	0	0	0	0	0	80
Small Scale Works Grant	34	0	0	0	0	0	0	34
Road Refurbishment Grant Scheme	931	107	0	0	0	0	0	1,038
Street Lighting LEDs	564	2,656	0	0	0	0	0	3,220
Local Transport Fund - Active Travel Northern 2018/19	290	310	0	0	0	0	0	600
Tredegar Park Car Park	0	12	0	0	0	0	0	12
Tredegar Park - Pedal Power	0	120	35	35	35	0	0	225
Lliswerry Road (81)	0	12	0	0	0	0	0	12
28-30 Stow Hill (11/0269)	0	7	0	0	0	0	0	7
Forbisher Road (15/0720)	0	27	0	0	0	0	0	27

Festive lighting	0	107	0	0	0	0	0	107
Local Transport Fund - Active Travel Design 2018/19	240	0	0	0	0	0	0	240
Bus Stop Enhancements	0	400	0	0	0	0	0	400
Core AFT Allocation	0	340	0	0	0	0	0	340
Inner City Links	0	700	0	0	0	0	0	700
LTNF - ECO Stars	42	50	0	0	0	0	0	92
Safe Routes - St Davids RC Primary	84	205	0	0	0	0	0	289
Gwastad Mawr Flood Attenuation Improvement Works	2	41	0	0	0	0	0	43
18-19 Collection Collaborative Change Programme	1,175	0	0	0	0	0	0	1,175
LTF Monkey Island Bridge Lliswerry Pill	29	168	0	0	0	0	0	197
LTF Sustainable Transport	25	300	0	0	0	0	0	325
Riverside Park	20	0	0	0	0	0	0	20
Pye Corner Railway Station Development Works	21	0	0	0	0	0	0	21
Nappy Grant	0	202	0	0	0	0	0	202
Road Safety and Training	455	20	20	20	20	0	0	535
General Traffic Management	0	30	30	30	30	0	0	120
Streetwide Improvements	0	200	200	200	200	0	0	800
Street Lighting Column Replacement	0	331	250	250	250	0	0	1,081
Lliswerry Recreation Ground Changing Rooms	4	339	0	0	0	0	0	343
Prior Year Scheme - Various	(11)	3	0	0	0	0	0	(7)
City Services	7,317	14,173	6,738	983	2,385	0	0	31,596
Total	29,466	38,551	44,344	44,351	13,868	11,517	2,349	184,445
Financed By:								
General Capital Grant	4,754	3,858	2,469	2,469	2,000	2,000	819	18,369
Supported Borrowing	4,058	4,077	4,058	4,058	4,000	2,057	0	22,308
Unsupported Borrowing	1,740	11,434	10,829	10,066	(616)	0	0	33,453
Prudential Borrowing	84	128	0	0	0	0	0	212
External Grants	13,296	11,583	23,540	27,558	7,862	7,461	1,527	92,827
S106	868	692	104	35	35	0	0	1,734
Other Conts	242	-	165	165	0	0	0	572
Capital Receipts	3,136	3,290	2,504	0	588	0	0	9,519
Revenue Conts	75	203	0	0	0	0	0	278
Reserve	1,081	3,036	677	0	0	0	0	4,793
Finance Lease	131	249	0	0	0	0	0	380

Total	29,466	38,551	44,344	44,351	13,868	11,517	2,346	184,445
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APPENDIX C – Capital Programme Forecast 2019/20

SCHEME	UPDATED BUDGET 2019/20 £'000	ACTUAL 2019/20 £'000	FORECAST OUTTURN £'000	(UNDER)/ OVER SPEND £'000	TOTAL SCHEME BUDGET (including prior years) £'000
EDUCATION					
21st Century Schools - School Reorganisation proposals (Caerleon Lodge Hill)	152	(7)	110	(43)	6,392
Welsh Medium Secondary Expansion	770	100	770	0	28,500
21st Century Schools - Special Sector Maes Ebbw	529	265	335	(194)	2,990
Pentrepoeth Primary	-	(30)	0	0	850
Langstone Primary	-	(35)	0	1	1,352
New ASD Unit Hall Floor	40	(1)	41	1	40
Iscoed Secondary Band B	1,087	48	1,088	0	16,560
Bassaleg Secondary Band B	536	(24)	536	0	18,500
Caerleon Secondary Band B	33	(35)	33	0	10,500
Whiteheads Primary Band B	4	(66)	4	0	11,963
Maesglas Primary Band B	-	0	0	0	1,800
Maindee Primary B	-	0	0	0	3,289
St Julians High Building Improvements	-	0	0	0	145
STEP	-	(2)	0	0	2,055
Rogerstone Primary B	-	0	0	0	3,500
Malpas Primary B	-	0	0	0	2,000
St Woolos Primary B	-	0	0	0	500
Jubilee Park - Fixtures, Furniture & Equipment	-	(5)	0	0	385
Gaer Annexe Education Use	300	1	300	0	300
Glan Llyn - Fixtures and Fittings	654	236	653	0	789
St Gabriels RC Primary IT Replacement	-	0	0	0	25

Pentrepoeth - IT Replacement	7	(6)	0	(7)	74
Blaen-y-Pant Bungalow (Educational Use)	8	(0)	8	0	60
St Mary's Toilet Refurbishment.	42	42	42	0	15
Somerton Primary - ICT Equipment	-	0	0	0	12
Llswerry High (S106 Funds)	62	62	62	0	62
Maesglas Reducing classroom size	142	39	142	0	521
Welsh Medium Primary School	751	0	750	0	5,649
Reducing Classroom size bids - St Woolos	70	35	70	0	580
Bassaleg Demountables	137	15	137	0	206
ICT Equipment Lease (Clytha Primary)	21	24	21	0	21
St Patricks ICT	12	0	12	0	12
ICT Equipment Lease (St Mary's)	12	0	12	0	12
Bassaleg ICT	83	0	83	0	83
Ringland Perimeter Fence	86	0	86	0	86
Education Maintenance Grant	1,829	0	1,828	0	1,829
Education Asset Improvements - balance to be drawn down	138	0	132	(6)	32
Duffryn Junior School	-	3	0	0	145
Always Primary	-	0	0	0	95
Bro Teyrnnon	-	0	0	0	50
Caerleon Comprehensive	-	(2)	0	0	175
Clytha Primary	-	0	0	0	50
Llswerry High	-	0	0	0	65
Maesglas Primary	-	0	0	0	50
Malpas Court	-	0	0	0	20
Mount Pleasant Primary	-	0	0	0	30
Pentrepoeth Primary	-	0	0	0	30
Ringland Primary	-	0	0	0	19
Somerton Primary	-	0	0	0	100
St Gabriels RC Primary	-	0	0	0	45
St Josephs RC Primary	-	0	0	0	25

St Julians	-	(3)	0	0	100
Ringland Primary - Playground Resurfacing	19	19	19	0	20
High Cross Primary	50	16	50	0	50
Subtotal Education	7,573	691	7,323	(249)	
REGENERATION, INVESTMENT & HOUSING					
Gypsy/Traveller Site Development	143	23	143	(0)	2,650
HLF Market Arcade Townscape Heritage Scheme	130	51	130	0	1,735
Civic Centre / Info Station Service Relocations	150	99	130	(20)	1,500
123-129 Commercial Street (Pobl Regen)	623	0	623	0	1,364
Cardiff City Region Deal	496	0	496	0	5,570
Mill Street Development Loan	4,000	0	4,000	0	4,000
Neighbourhood Hubs	1,430	688	1,430	0	1
Arva Investment Loan	365	330	365	0	750
Disabled Facilities	1,255	291	1,160	(95)	Annual Sums
Safety at Home	282	198	282	0	Annual Sums
ENABLE Adaptations Grant	197	110	197	0	197
Asset Management Programme	2,158	752	2,158	0	Annual Sums
FS Maintenance 1819 / 1920	40	3	40	0	40
FS Shaftsbury Community Centre	-	(1)	0	0	185
Childcare - Flying Start	704	140	704	0	2,467
Central Library - Structural Works	100	6	100	0	679
Transporter Bridge	397	239	397	0	1,342
Chartist Tower	1,600	1,340	1,600	0	1,600
PAC System	59	0	59	0	59
Renewable Energy Investment	100	0	100	0	1,729
Prior Year Scheme - Various	-	(109)	0	0	0
OLEV Residential EV charging Equipment	134	0	134	0	134
Subtotal Regeneration, Investment & Housing	14,362	4,161	14,247	(116)	

PEOPLE & BUSINESS CHANGE					
IT Replacement Schemes	150	(4)	150	0	Annual sums
Corporate EDMS Rollout	13	0	13	0	13
CRM	245	168	245	0	681
Print 2010- Managed Printer Service	249	0	249	0	249
Subtotal People & Business Change	658	164	657	0	
ADULT & COMMUNITY SERVICES					
Telecare Service Equipment	54	15	18	(36)	Annual Sums
Equipment for Disabled Grant (GWICES)	165	165	165	0	Annual Sums
SMAPF	-	0	0	0	annual allocation
Subtotal Adult & Community Services	219	177	183	(36)	
CHILDREN & YOUNG PEOPLE SERVICES					
3 New Homes	1,421	(62)	1,421	0	1,500
Oaklands Respite Home	35	35	35	0	35,000
Windmill Farm Feasibility Study	110	0	110	0	1,500
Subtotal Children & Young People Services	1,566	(27)	1,566	0	
CITY SERVICES					
Fleet Replacement Programme	2,500	646	2,500	0	Annual Sums
Bus station - Friars Walk Development	88	93	88	0	88
Flood Risk Regulation Grant	67	0	67	0	67
Cemetery Infrastructure Improvements	40	19	40	0	184
Peterstone Sewage Scheme	21	2	21	0	300
Road Safety Capital 2018/19	1,409	0	1,409	0	1,409
Composting	10	0	0	(10)	665
Docksway Cell 4 Development	601	695	951	350	2,155
CCTV	45	2	45	0	45
Smaller Bins - MTRP BC	1,180	1,171	1,184	4	1,250

Newport Station Footbridge - LTF	267	(24)	267	0	3,119
Decriminalised Parking	1,154	630	1,154	0	1,386
Update Facilities in Parks	38	45	38	0	56
Building Improvements to Lodges	66	1	66	0	80
Road Refurbishment Grant Scheme	107	208	107	0	1,038
Street Lighting LEDs	2,656	850	2,501	(154)	3,158
Local Transport Fund - Active Travel Northern 2018/19	310	64	310	0	310
Tredegar Park Car Park	12	0	12	0	12
Tredegar Park - Pedal Power	120	0	120	0	225
Lliswerry Road (81)	12	0	9	(3)	12
28-30 Stow Hill (11/0269)	7	0	7	0	7
Forbisher Road (15/0720)	27	0	27	0	27
Festive Lighting	107	0	107	0	107
Bus Stop Enhancements	400	0	400	0	400
Core ATF Allocation	340	1	340	0	340
Inner City Links	700	0	700	0	700
LTNF - ECO Stars	50	10	50	0	50
Safe Routes - St Davids RC Primary	205	0	205	0	205
Gwastad Mawr Flood Attenuation Improvement Works	41	0	41	0	41
LTF Monkey Island Bridge Lliswerry Pill	168	(0)	168	0	168
LTF Sustainable Transport	300	0	300	0	300
Annual Sums - City Services	581	184	581	0	Annual sums
Lliswerry Recreation Ground Changing Rooms	339	350	339	0	343
Implementation of household collections of AHP Waste	202	0	202	0	202
Prior Year Scheme - Various	3	(7)	3	3	0
Sub total City Services & City Services	14,172	4,942	14,359	189	
TOTAL COST OF PROGRAMME	38,551	10,108	38,339	(212)	

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Report

Cabinet

Part 1

Date: 13 November 2019

Subject Cabinet Work Programme

Purpose To report and agree the details of the Cabinet's Work Programme.

Author Cabinet Office Manager

Ward All Wards

Summary The purpose of a work programme is to enable Cabinet to organise and prioritise the reports and decisions that are brought to each meeting. Effective forward planning by Cabinet also impacts positively upon the Council's other Committees, in particular Scrutiny, because work needs to be coordinated on certain reports to ensure proper consultation takes place before a decision is taken.

The current work programme runs to June 2020, but it is a working document. It is important that the work programme is owned and prioritised by Cabinet Members directly, so each month the Cabinet Office Manager brings a report updating Cabinet on any changes, so that the revised programme can be formally approved.

The updated work programme is attached at Appendix 1.

Proposal To agree the updated work programme.

Action by Cabinet Office Manager

Timetable Immediate

This report was prepared after consultation with:

- Chief Officers
- Monitoring Officer
- Head of Finance
- Head of People and Business Change

Background

The purpose of a work programme is to enable Cabinet to organise and prioritise the reports and decisions that are brought to each meeting. Effective forward planning by Cabinet also impacts positively upon the Council's other Committees, in particular Scrutiny, because work needs to be coordinated on certain reports to ensure proper consultation takes place before a decision is taken.

The Wales Audit Office's Corporate Assessment of Newport City Council, published in September 2013, highlighted the need to "strengthen committee work programming arrangements to ensure they are timely, meaningful, informative, transparent, balanced, monitored, and joined up". Since that report was published, these monthly reports have been introduced to provide Cabinet with regular updates on its work programme, and the opportunity to comment upon and shape its priorities as an executive group. The Democratic Services team have also been working to improve the links between this and other work programmes under its management (e.g. Council, Scrutiny, Audit) to ensure the various programmes are properly coordinated.

The current work programme runs to June 2020, but it is a working document. It is important that the work programme is owned and prioritised by Cabinet Members directly, so each month the Cabinet Office Manager brings a report updating Cabinet on any changes, so that the revised programme can be formally approved.

The updated work programme is attached at Appendix 1.

Financial Summary

There is no direct cost to adopting a programme of work.

Risks

Risk	Impact of Risk if it occurs* (H/M/L)	Probability of risk occurring (H/M/L)	What is the Council doing or what has it done to avoid the risk or reduce its effect	Who is responsible for dealing with the risk?
No action taken	M	L	Work programming arrangements are in place to ensure they are timely, meaningful, informative, and transparent, balanced, monitored, and joined up.	Head of Democratic Services
The process is not embraced by report authors and members	M	M	If there is proliferation of unplanned or late items, the opportunity to ensure work programming is timely, meaningful, informative, and transparent, balanced, monitored, and joined up will diminish	Head of Democratic Services

Links to Council Policies and Priorities

These proposals will help the Council provide the best possible service to members and will provide information to the public and elected members.

Options Available and considered

- To adopt the process and adopt or amend the work programme
- To consider any alternative proposals raised by Cabinet members
- To take no action

Preferred Option and Why

To adopt the proposals which should help to ensure work programming arrangements are timely, meaningful, informative, and transparent, balanced, monitored, and joined up.

Comments of Chief Financial Officer

There are no financial implications in adopting a programme of work.

Comments of Monitoring Officer

There are no legal implications in adopting a programme of work.

Staffing Implications: Comments of Head of People and Business Change

There are no specific staffing implications in adopting a programme of work.

Comments of Cabinet Member

The Chair has approved the report for consideration by cabinet.

Local issues

There are no local issues as this report relates to the Council's processes

Scrutiny Committees

Monthly update reports allow the Scrutiny and Cabinet work programmes to be better coordinated. The Scrutiny team and Members are currently developing new ways of working through the new Committees, and continually reviewing the work programmes to focus more on risk, and ensure all scrutiny activity has a defined purpose and constructive outcome.

Equalities Impact Assessment and the Equalities Act 2010

This does not apply to this procedural report.

Children and Families (Wales) Measure

This procedural report does not impact on Children and Young People although certain reports contained in the programme may do and will need appropriate consultation and comment when they are presented to cabinet.

Wellbeing of Future Generations (Wales) Act 2015

This is a procedural report but reports contained within the programme will need to show how consideration has been given to the five things public bodies need to think about to show they have applied the sustainable development principle put into place by the Act.

Crime and Disorder Act 1998

This does not apply to this procedural report

Consultation

As set out above

Background Papers

[Newport City Council Corporate Assessment](#), Wales Audit Office (September 2013)

[Newport City Council – Corporate Assessment Follow Up 2015](#), Wales Audit Office (May 2015)

Dated: 24 October 2019

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NEWPORT CITY COUNCIL: CABINET/COUNCIL WORK PROGRAMME 2019/20

MEETING	AGENDA ITEMS	LEAD OFFICER
CABINET 19-JUN-19	Treasury Management Year End Report	HoF
	Corporate Risk Register Update	HP&BC
	Forecast Numbers of LAC	SD People
	Work Programme	COM
CABINET 17-JUL-19	Revenue Budget Monitor	HoF
	Capital Budget Monitor	HoF
	Commercial Property Fund Investment Guidelines	HoF
	Brexit Update	HP&BC
	Welsh Language Annual Report	HP&BC
	Performance Update – Early Year End PI Analysis	HP&BC
	Work Programme	COM
	PSB Summary Document (for information/awareness)	HP&BC
COUNCIL 23-JUL-19	NNDR Relief Scheme Treasury Management Year End Report	
COUNCIL 10-SEP-19	Appointment on Interim Chief Executive/Head of Paid Service Scrutiny Annual Report PSPO Newport Arcade	
CABINET 18-SEP-19	Capital Programme Monitoring July 2019	HoF
	Revenue Budget Monitor July 2019	HoF
	WAO Annual Improvement Report	HP&BC
	Strategic Equality Plan Annual Report	HP&BC
	Corporate Risk Register Update (Quarter 1)	HP&BC
	Sustainable Travel Strategy	HoL&R
	Work Programme	COM
CABINET 16-OCT-19	Corporate Plan Annual Report	HP&BC
	Brexit Update Report	SD - Place
	WAO Report – Corporate Safeguarding	HP&BC
	WAO Certificate of Compliance 1	HP&BC
	Annual Report on Compliments, Comments and Complaints Management 2019	Customer Services Mgr
	Work Programme	COM
CABINET 13-NOV-19	Revenue Budget Monitor	HoF
	Capital Budget Monitor	HoF
	Work Programme	COM
	PSB Summary Document (for information/awareness)	HP&BC

COUNCIL 26-NOV-19	Democratic Services Annual Report Standards Committee Annual Report Strategic Equality Plan Annual Report	
CABINET 11-DEC-19	Revenue Budget and MTFP: Draft Proposals	HoF
	Treasury Management 6 monthly Report	HoF
	Corporate Risk Register Update (Quarter 2)	HP&BC
	WAO Certificate of Compliance 2	HP&BC
	Revised Contract Standing Orders	HoF
	Director of Social Services Annual Report	SD - People
	Part 2 Presentation – City Centre Regeneration	SD - Place
	Work Programme	COM
CABINET 15-JAN-20	Mid-Year Analysis of Pls	HP&BC
	Revenue Budget Monitor	HoF
	Capital Budget Monitor	HoF
	PSB Summary Document (for information/awareness)	HP&BC
	Work Programme	COM
COUNCIL 28-JAN-20	Mayoral Nomination 2020/21 Council Schedule of Meetings Revised Contract Standing Orders Treasury Management 6 monthly report Council Tax Reduction Scheme Director of Social Services Annual Report	
CABINET 12-FEB-20	Capital Strategy and Treasury Management Strategy	HoF
	Revenue Budget and MTFP: Final Proposals	HoF
	Risk Management Strategy	HoP&BC
	Corporate Safeguarding	HC&YPS
	Work Programme	COM
COUNCIL 25-FEB-20	Budget and Medium Term Financial Plan Capital Strategy and Treasury Management Strategy	
CABINET 11-MAR-20	Pay and Reward Statement 2020/21	HP&BC
	EAS Business Plan	CEdO
	Categorisation of Schools	CEdO
	Corporate Risk Register Update (Quarter 3)	HP&BC
	Work Programme	COM
CABINET 08-APR-20 (t.b.c.)	Items TBC	
	Corporate Safeguarding	HC&YPS
	Work Programme	COM

	PSB Summary Document (for information/awareness)	HP&BC
COUNCIL 28-APR-20	IRP Annual Report NNDR Rate Relief Pay and Reward Policy	
CABINET 06-MAY-20 (t.b.c.)	Items TBC	
	Work Programme	COM
COUNCIL 12-MAY-20	AGM	
CABINET 03-JUN-20 (t.b.c.)	Corporate Risk Register Update (Quarter 4)	HP&BC
	Risk Management Strategy	HP&BC
	Work Programme	COM

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One Newport Public Services Board (PSB)

Summary of Business: 3 October 2019

This is the summary of the work of the OneNewport PSB for the quarterly October meeting. All meetings of the partnership can be found [here](#).

Well-being Plan Quarter 1 Performance Updates

Intervention leads updated the PSB on progress against delivery of the Well-being Plan for the period April to June 2019. The leads are:

- Newport Offer – Beverly Owen (Newport City Council) (interim lead)
- Strong Resilient Communities – Nicola Prygodzicz (Aneurin Bevan University Health Board) and CS Ian Roberts (Gwent Police)
- Right Skills – Martin Featherstone (GAVO) and Guy Lacey (Coleg Gwent)
- Green and Safe Spaces- Ceri Davies (Natural Resources Wales) and CFO Huw Jakeway (South Wales Fire and Rescue Service)
- Sustainable Travel – Ceri Doyle (Newport City Homes) and Craig Lane (Newport Citizens Advice).

View latest performance dashboards [here](#).

Western Powerhouse

Beverly Owen, Newport City Council Director of Place, updated the PSB on progress on the Western Powerhouse. Several local authorities across South Wales and the West Country are now part of the Western Powerhouse, the main conurbations being Newport, Cardiff, Swansea, Bristol, Bath, Swindon and Gloucester. The partnerships' priorities are an industrial strategy; Great Western Crossrail; trade and investment; productivity; and inclusive growth.

The PSB commented that it was important to address areas of practice and policy difference in England and Wales, including differing skills agendas, to support progress.

Welsh Government National Development Framework Consultation

The Board is responding collectively (and as individual organisations) to the Welsh Government's consultation on the National development Framework (NDF). In addition to noting Newport City Council's response, PSB members commented as follows:

- Climate change – In terms of the hierarchy of the challenges facing us, climate change seems low down in the list although WG has declared a climate emergency. The PSB would like to see more commentary around public transport and active travel to support this.

- The links between climate change, air quality, biodiversity and sustainable management of the land could be better made within the Framework.
- Affordable Housing – The NDF does not draw out a policy against mono tenure. A range of tenure types in all new developments would give flexibility.
- Newport is part of regional consortia (Cardiff Capital Region and Western Powerhouse). Differences in policies and practices, particularly between Wales and England, should not be a barrier to growth across regions.

M4 Commission

The Chair reported that Beverly Owen, Newport City Council Director of Place, is a member of the M4 Commission.

Scrutiny of the PSB

The work of the PSB is scrutinised by Newport City Council's Performance Scrutiny Committee – Partnerships. The PSB considered a letter from the Scrutiny Chair, which reflected on the PSB's first Well-being Plan Annual Report.

The letter noted that the work undertaken by the PSB in the first 9 months was positively received and the Scrutiny Committee commended those involved for their hard work with recommendations recorded within the minutes.

Leads will be responding to comments on individual interventions and considering Scrutiny's suggestions for improvements to annual progress reporting.

Fairness Training

Newport Fairness Commission is offering training to PSB organisations on how to consider its four principles of fairness in decision-making.

View Newport Fairness commission website [here](#)

PSB Meetings and Papers

One Newport PSB publishes its meeting papers and minutes online. Papers [here](#).

One Newport Bulletin

One Newport issues a monthly [bulletin](#) containing a host of activities and events organised by partners across the city for people of all ages.

Get Involved – Newport Citizen's Panel

The PSB welcomes the views of local people. One way to get involved is to join our Citizen's panel and give us your opinions through quarterly questionnaires on issues, services and projects in the city. Find out more [here](#)

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